

## **Derry City and Strabane District Council**

**Minutes of Meeting of the Governance and Strategic Planning Committee (open) held in the Guildhall, Derry on Tuesday 7 January 2020 at 4 pm.**

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**Present:- Members of Committee - Councillor McKeever (in the Chair); Aldermen Bresland, Guy, McClintock and McCready; Councillors Boyle, Cooper, Fleming, Harkin, McCloskey, McGuire, McLaughlin, Mellon and Reilly.**

**Non-Members of Committee – Alderman Devenney; Councillors Carr, Donnelly, Farrell, Gallagher and McCann.**

**In Attendance:- Chief Executive (Mr J Kelpie), Director of Business and Culture (Mr S Gillespie), Director of Environment and Regeneration (Mrs K Phillips), Director of Health and Community (Mrs K McFarland), Lead Finance Officer (Mr A Dallas), Lead Assurance Officer (Mrs D McDonnell), Lead Democratic Services and Improvement Officer (Ms E Cavanagh), Lead Human Resources Officer (Mrs P Donnelly), Strategic Business Manager (Mrs R Craig), Senior Economist (Mr M Gallagher) and Committee Services Assistant (Ms N Meehan).**

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### **GSP1/20 Notice and Summons of Meeting**

The Chief Executive read the Notice and Summons for the Meeting.

### **GSP2/20 Member Attendance and Apologies**

The Chief Executive completed the roll call and no apologies were recorded.

### **GSP3/20 Declarations of Members' Interests**

There were no declarations of Members' interest.

### **Open for Decision**

### **GSP4/20 Deputation – To receive representatives from Land and Property Services (LPS) to provide a Brief on Non-Domestic Revaluation 2020**

The Committee received Mr Ross, Director of Valuation, LPS who provide Members with a Brief on the Non-Domestic Revaluation 2020, a copy of which had been previously circulated. The following key areas were discussed:

- **Background**
- **Revaluations**
- **Net Annual Value (NAV) - Growth**
- **Changes in NAV – Derry City and Strabane District Council (DCSDC)**
- **NAV - Growth by Sector**
- **Changes in NAV – DCSDC – Retail**
- **Changes in NAV – DCSDC – Offices**
- **Changes in NAV – DCSDC – Industrial**
- **Changes in NAV – DCSDC – Warehouses**
- **NAV Growth and Rate Liability**
- **Key Dates**

Members thanked Mr Ross for his presentation.

In response to a query from Councillor McLaughlin, Mr Ross confirmed that there would be no changes to the Small Business Rates Relief Scheme as this was essentially a policy decision and Reval2020 dealt specifically with the revaluation of properties. He stated that the existing scheme remained in place with three different levels of relief. He stated that depending on the revised revaluation of properties some ratepayers would no longer qualify for relief through this scheme whilst others would become eligible. He explained that the current upper threshold was £15,000. He advised that there would also be some movement within the existing bands with some businesses being entitled to more and others less as a result of the revaluation.

In response to a further query from Councillor McLaughlin, Mr Ross advised that currently 26,747 businesses were in receipt of the Small Business Rate Relief. He pointed out that the impact of the revaluation would result in 325 new recipients, however over 1,000 would no longer be eligible for this scheme. He continued that in financial terms and based on current non-domestic rate poundage, removal from the scheme could result in a loss of approximately £1,900.

Councillor McLaughlin referred to the significance of this loss in terms of local city centre businesses who were already struggling. She acknowledged however, that the revaluation was in some regards, positive. She welcomed the transparency in the new platform which could be viewed by the public and the information available regarding how rates were calculated. This would also be useful for anyone contemplating starting a business as it could provide an approximate cost of potential rates bills. She referred to a much needed overhaul of the current rates system to reflect this new methodology.

Mr Ross advised that the issue of the Small Business Rates Relief had been very prominent in the responses received to the consultation process carried out on the Review of Business Rates which had concluded in November 2019.

Councillor McLaughlin pointed out that Council had submitted a comprehensive response to this process.

Mr Ross suggested that Members encourage their constituents to avail of the online service provided to obtain information regarding their rates bill and to contact LPS to seek clarification, if required.

The Chairperson thanked Mr Ross for his presentation and he withdrew from the Meeting.

## **Chairperson's Business**

### **GSP5/20 Condolences**

The Chairperson referred to the death the previous day of Dr James Mehaffey former Church of Ireland Bishop of Derry and Raphoe and requested that a letter be sent to Dr Mehaffey's wife and family expressing Council's condolences on his death.

### **GSP6/20 Congratulations**

The Chairperson congratulated Andrew Forster on his appointment as the new Church of Ireland Bishop of Derry and Raphoe.

**GSP7/20 Confirmation of the Open Minutes of the Governance and Strategic Planning Committee held on Tuesday 5 November 2019**

Open Minutes of the Governance and Strategic Planning Committee held on 5 November 2019 (GSP128/19-GSP144/19) were signed by the Chairperson as correct.

**GSP8/20 Options for University Provision in the North West**

The Senior Economist presented the above report. He advised that the purpose of the report was to respond to a Motion passed by Council on 19 July 2019 seeking that Council explores all options for university expansion.

The Chief Executive referred to the importance of this matter in regards to the growth of third level education and university provision in the North West, which was central to the Strategic Growth Plan. He pointed out that following the passing of a Motion at the July Council Meeting that Council explore all options for university expansion and the subsequent work carried out in regards to the City Deal; officers had been considering the wider issues required to advance the provision of further education in the City both in conjunction with and independent of Ulster University. He stated that the Senior Economist had been heavily involved in these works and was extremely knowledgeable on the subject in general and had worked diligently in terms of the preparation of the report to be presented to Committee.

The Senior Economist explained that the presentation was an accumulation of knowledge built up during the past ten years. He said it was the result of the key review for the provision of third level education. He then gave a power-point presentation on Options for University Provision in Derry/Northwest addressing the following areas:

- **Context**

- **Maximum Student Number (MaSN)**

- ...the higher education system's capacity is managed through the maximum student number (MaSN) control mechanism, under which the

number of full-time undergraduate students at each institution is restricted. MaSN's purpose is to contain expenditure, in particular that associated with student support costs...MaSN does not apply to part-time students, and it applies only to NI universities and colleges.

### **Why expand University Provision 1?**

Urban Geographer Jean Paul Addie from UCL summarises the wider benefits in the following way:

1. Universities are economic engines
2. Universities can change the face of a City
3. Universities attract global talent...
4. ...and build international connections
5. universities help address societal challenges
6. Universities foster creativity and open debate
7. Higher education improves lives

### **Why expand University Provision 2?**

"Our estimates imply that a 10% increase in a region's number of universities per capita is associated with a 0.4% higher future GDP per capita in that region. Furthermore, there appear to be positive spill over effects from universities to geographically close neighbouring regions. We show that the relationship between GDP per capita and universities is not simply driven by the direct expenditures of the university, its staff and students. Part of the effect of universities on growth is mediated through an increased supply of human capital and greater innovation."

The Economic Impact of Universities: Evidence from Across the Globe  
Anna Valero John Van Reenen, LSE, September 2018

### **University Expansion: Population Impacts**

NI domiciled students enrolled at the UK Higher Education Institutions

#### **▪ NI Students**

NI Students attending Higher Education in Northern Ireland and Great Britain (100%)	62,930
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NI Students attending Great Britain Higher Education	17,440
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Institutions (28%)

NI Students attending NI Higher Education Institutions 41,755  
(66%)

▪ **Derry City and Strabane District Council Students - Total 5,800 (DCSDC)**

DCSDC students attending GB Higher Education Institutions (HEI) (32%) 1,830

DCSDC students attending NI HEIs (including Magee) (68%) 3,970

DCSDC students attending Magee (23%) 1,340

DCSDC students attending NI (not Magee) 2,630

DCSDC students studying outside DCSDC (77%) 4,460

▪ **Current Situation**

- Milestones: University Expansion
- February 2017 Business Case: Summary Analysis
- Ulster University Enrolment

▪ **Alternatives**

**Stakeholder Engagement**

Lord Duncan outlines Government's position on a number of university related issues:

- a. Tuition fees
- b. Number of students migrating to study elsewhere
- c. Estimates of the demand for graduates by discipline
- d. The issue of an independent university for Derry
- e. Expansion of the existing university campus at Magee including capital costs
- f. Ulster University Graduate Medical School including City Deals/Inclusive Future Fund

- **Initial Options Review Process**

Options Analysis

- **Key Issues**

- MaSN Cap is the key issue (as is)

Definitive government policy decision required on this specific to Derry (irrespective of which delivery option advances)

- Capital Funding
- TUPE

The Chief Executive referred to the considerable work involved in the preparation of the presentation. He stated that the presentation pinpointed why university provision was so vitally important. He referred to the facts contained therein and the stark reality that 77% of third level students from the Derry City and Strabane District Council area were studying outside this area. The chances of these students not returning home was high thus resulting in the talent pipeline required to drive new businesses being dramatically impacted upon. He referred to the key funding issue being that student places in Northern Ireland were capped, which was not the case in the remainder of the UK or in any other European country. He stated that the original business case, which had been developed, was principally around this issue and the fact that Northern Ireland needed to remove the MaSN cap and this should be specifically allocated to this City because without this, whatever delivery model was adopted, would not succeed. He referred to the need to advance university provision regardless of the provider.

Members then raised the following points:

- Expressed serious concerns at Ulster University's continued lack of commitment to the City whilst notoriously continuing to invest outside the City.
- Referred to the need to focus on the best achievable strategies which would deliver for the City.

- Referred to the fact that strenuous objections to UU had been ongoing for over 50 years based on its total discrimination and pro Belfast/Coleraine bias.
- Described the NI MaSN policy as an act of “economic self-harm” by the Executive pointing out that it was extremely short-sighted to attempt to save money by limiting student places.
- Referred to the need for a policy change by both the UK and ROI governments.
- Called on the University to show its commitment to the City by relocating the 1500 allied health science courses from Jordanstown to Magee.
- Pointed out that the key to talks at Stormont for the SDLP was the Medical School at Magee.
- Expressed serious concern at the allocation of 500 student places to Queen’s University without the submission of a business case and the fact that the majority of the 500 places allocated to Magee at that time had now been transferred out of the City.
- Referred to the need for UU to be held accountable and to deliver for the City.
- Expressed concern regarding the future management structure at the University given that the current Vice-Chancellor of the University was vacating his post.
- Referred to the positive impact of increased third level educational provision on the economy.
- Highlighted the historical imbalance in terms of the MaSN policy and the need for this to be reviewed as a matter of urgency.
- Referred to the need for the entire matter to be addressed from a wider City region perspective and in a cross border capacity.
- Referred to the location of the Teaching Block at the Magee Campus but expressed concern at the constant excuse that the success of this facility depended entirely on increased student capacity.
- Expressed concern at the apparent lack of suitable alternatives to address the problem and through which successful university expansion could be achieved. Referred to the range of complex issues which have to be addressed and the fact that any alternative institution would require capital resources as a legal requirement.
- Referred to the importance of the courses being offered by any existing or alternative model.
- Assumed that the University would be unwilling to gift any lands to an alternative institution.
- Expressed concern that only five per cent of the third level education budget was allocated to this regional capital City and

- Referred to the moral case for improved university provision and the economic deprivation and financial hardship so apparent in this City.
- Expressed scepticism at the possible removal of the MaSN cap for this City stating that student numbers coming to the City would be at the behest of UU management.
- Whilst acknowledging that policy issues would continue to exist regardless of the delivery model referred to the need for a strategy to be devised to counter the current "brain drain" from the City.
- Serious concern expressed at the £363 million cost by UU in respect the relocation of the Jordanstown Campus to Belfast City Centre which included a £110 million overspend and the implications for the Magee campus.
- Referred to the need for a more aggressive approach to be adopted in terms of addressing this ongoing discrimination by UU.
- Referred to the UU's general ill-conceived budget management procedures and millions in payouts arising from a failure to consult staff over redundancies. Current levels of discontentment rendered UU almost unsustainable.
- Referred to the need for a review of the current cross border approach pending the return of a functioning Executive at Stormont.
- Raised concerns that even in the event of an independent university being identified, gaps would remain as would associations with UU.
- Referred to the need for the University to make a substantial commitment to the City.
- Referred to the need for the entire system to be overhauled.
- Expressed concern at the horrific revelation that 77% of local students left the area to take up studies elsewhere.
- Expressed concern at any potential partnership with UU involving funding from the City Deal, given the University's historic lack of commitment to the City.
- Referred to the need for an independent university to reverse the tide of educational discrimination which has existed here.
- Referred to the need to meet with the interim Vice Chancellor of UU to discuss the future plans for the university.
- Reiterated the need for the relocation of the allied health courses to the Magee Campus as this was crucial to the development of a Post-graduate Entry Medical School.
- Suggested inviting representatives from Derry University to meet with Council to discuss their plans in regards to university expansion for the City.

The Chief Executive confirmed that the original business case stipulated that the MaSN must be directed towards this City and not existing educational institutions. He expressed concern that although this was the only City region straddling the border, students from Donegal did not cross the border to study at Magee as this was not permitted under the Irish government's funding regulations. This, combined with the mass exodus of young people from this area to study elsewhere, presented a stark reality.

The Senior Economist agreed that one of the primary issues in the North, but more acutely in Derry was the cap on student numbers which was only introduced in Northern Ireland. He referred to the fact that universities were economic engines using Lincoln as a prime example of an area which had benefited greatly from successful university expansion.

The Chief Executive stated that this was a milestone moment and referred to the huge opportunity, which existed because of Brexit and the fact that both governments were currently working together in this cross border City region. He pointed out that there were innovation monies and monies in respect of the Medical School and an opportunity existed for both governments to work together to address the two major issues which existed – the MaSN cap and complexities regarding the current southern government's student funding policy.

The Chief Executive continued that the removal of the MaSN cap and the change of the southern government's perspective, could be conditional on timeframes and progress could be dependent on the delivery of this policy model. He said it was prudent to keep all options open and work in parallel which provides the best opportunity for the most successful political decision.

Members requested that a copy of the presentation be made available on Council's website to ensure that the public were aware of ongoing discussions in regards to this matter.

Following further discussion, the Committee

**Recommended (a) that an urgent Special Council Meeting be arranged to meet with the University's interim Vice Chancellor together with senior management to discuss the university's apparent lack of**

**delivery for the City and their plans for the University in terms of moving forward;**

**(b) that representatives from Derry University Group be invited to attend the above meeting to put forward their plans for university expansion in the City; and**

**(c) that subject to Members' views and following consideration of the enablers for university expansion, Members further support this process by continued lobbying and advocacy in seeking a lift on the restriction of the Maximum Student Numbers cap in the City.**

**GSP9/20 Establishment of City Deal Working Group**

The Chief Executive presented the above report, a copy of which had previously been circulated. He advised that the purpose of the report was to seek nominations from Members to populate the City Deal Working Group.

The Committee

**Recommended that Alderman Devenney and Guy and Councillors Duffy, Harkin and Reilly be nominated to sit on the City Deal Working Group.**

**GSP10/20 Scheme of Allowances**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated. She advised that the purpose of the report was to inform Members of recent advice/guidance provided by the Department for Communities in relation to Special Responsibility Allowances, site visits and Local Government Circular LG 23/2019.

In response to a query from Councillor McLaughlin regarding the possible use of an alternative methodology, the Lead Democratic Services and Improvement Officer pointed out that the legislation

referred specifically to Special Responsible allowances payable with no discretion.

The Committee

- Recommended**      **(a) that the updated Scheme of Allowances set out at Appendix 4 is adopted; and**
- (b) Officers are authorised to explore opportunities to appeal the Department’s decision not to exercise its discretion in relation to the number of Special Responsible allowances payable.**

**GSP11/20      Six Monthly Progress Report – Strategic Planning and Support Units Delivery Plan**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated. She advised that the purpose of the report was to seek Members’ comments and endorsement in relation to progress against the Strategic Planning and Support Units Delivery Plan for 2019/2020.

The Committee

- Recommended**      **that, subject to Members’ comments, the Six Monthly Progress Report – Strategic Planning and Support Units Delivery Plan is endorsed.**

**GSP12/20      Procedures for the Handling of Deputations**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated. She advised that the purpose of the report was to seek Members’ endorsement of an enhanced procedure for deputations to Meetings.

Councillor Boyle, whilst acknowledging the need for this matter to be addressed felt that the recommended change of deadline for receipt of presentations from 7 days to 3 weeks was unacceptable and suggested that this be amended to 2 weeks.

Councillor Fleming whilst welcoming efforts to operate a more efficient system agreed that a 3 week deadline period would be too long particularly given that the urgency of issues can change. He suggested that the matter be deferred to the January Council Meeting.

The Chief Executive acknowledged Members' comments but stated that exceptional circumstances would arise when the recommendation could be overturned.

The Committee

**Recommended that Council endorse the enhanced procedures for deputations, (on a pilot basis), with the exception that the deadline for receipt of presentations was changed from 7 days to 2 weeks, and that this is reflected in an interim change to the Council's Standing Orders.**

**GSP13/20 Performance Improvement Duty – Audit and Assessment Report for 2019-2020**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated. She pointed out that the purpose of the report was to advise of and seek Member endorsement of the outcome of the Improvement Audit and Assessment for 2019-2020, carried out by the Local Government Auditor.

Members congratulated and commended Council's Senior Management Team and all those involved on arriving at this point and on Council having discharged its statutory performance improvement and reporting duties and that it acted in accordance with the guidance issued by the Department for Communities.

The Committee

**Recommended that Council consider and endorse the outcome of the Improvement Audit and Assessment for 2019-2020 carried out by the Local Government Auditor.**

**GSP14/20 Minutes Style**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated. She pointed out that the purpose of the report was to advise Members of best practice in relation to the style of Minutes.

Councillor McLaughlin pointed out that she had raised this matter at the November meeting of Committee in regards to an earlier Meeting wherein addressed by the Vice Chancellor of Ulster University. She referred to the need for independent Party views with regards to University in the future be reflected in the minutes, given the significance of this particularly in regards to the City Deal and the expansion of third level education provision at this time and the final outcomes to be arrived at. She referred the specific circumstances when she considered a greater and more specific level of detail was required in the minutes particularly given the possibility of future analysis of any such discussions. She suggested that this was necessary in terms of ensuring good governance and transparency, which was a requirement of all political institutions.

In regards to the recommendation contained in the report, the Chief Executive acknowledged that exceptional circumstances would arise when a different style could be adopted, if requested. He also pointed out that minutes could be amended if Members felt that a particular issue had not been properly reflected.

Alderman McCready referred to the need to ensure accountability and referred to the possibility of the webcast service being transmitted into a transcript. He also queried why the webcast service was not used for all Committee Meetings.

The Lead Democratic Services Officer advised that the transcript function had previously been considered. However, the final outcome was extremely poor particularly in regards to voice recognition and she was not aware if the technology required to address this problem was available.

Whilst acknowledging the Officer's comments, Alderman McCready suggested that this function be further investigated.

In response to a query from Councillor Boyle, the Chief Executive confirmed that it would be possible, if requested, that a specific Member's comments were recorded and attributed to that individual.

However, this was a matter of common sense and would only be used in exceptional circumstances, as it would raise difficulties if all comments were pre-fixed by such a request. He advised that if the recommendation contained in the report was accepted, the situation would be reviewed after six months.

The Committee

**Recommended** that Council continue to endorse the procedure of recording a Councillor's name when they are making a contribution to a Meeting. However, agrees to apply the following principles:

- (i) that only comments which are relevant to the decision are recorded and
- (ii) that where more than one Councillor makes similar comments, that these may be grouped together and not attributed to any Member(s);
- (iii) that in exceptional circumstances, when requested, that a specific Member's comments are recorded and attributed to that Member and attributed to that Member; and
- (iv) that this practice is reviewed after 6 months.

#### **GSP15/20 Menopause Policy and Guidance**

The Lead Human Resources Officer presented the above report, a copy of which had previously been circulated. She advised that the purpose of the report was to seek Members' approval for the adoption of a Menopause Policy and Guidance.

The Committee

**Recommended** (a) that Council considers and adopts the Menopause Policy and Guidance; and

(b) Notes that Derry City and Strabane District Council is the first Council to adopt a policy of this nature.

## **GSP16/20 Use of Etenders NI**

The Lead Assurance Officer presented the above report, a copy of which had previously been circulated. She advised that the purpose of the report was to seek Members' endorsement to use an electronic platform, etendersNI, to allow tenders to be issued electronically.

Councillor Cooper enquired as to what method of communication would replace the current public advertisement.

The Lead Assurance Officer advised that the public advertisement system would not be removed immediately. She stated that when suppliers registered online, many of whom had already done so, they would receive a notification of when the tender would appear online. However, any implications arising from the removal of the public advertisement system would be addressed.

Councillor Boyle expressed concern at the potential loss of revenue for already struggling local publications arising from the removal of the public advertisements. He requested that Officers exercise caution in this regard.

The Chief Executive advised that this had been approached by the Lead Assurance Officer on a phased basis. He assured that all measures would be taken to eradicate any potential implications for those suppliers not currently online. He pointed out, however, that the vast majority of suppliers conducted all of their business electronically and Council could better utilise its public advertisement revenue to benefit local publications in ways other than public advertisements.

In response to further concerns expressed by Councillor Boyle, the Lead Assurance Officer assured that the majority of suppliers currently operated their business electronically. However, Suppliers Awareness Days would be provided to ensure that there was no discrimination.

The Chief Executive referred to the issue of late tenders which would be less likely to occur and more easily addressed through an online system.

The Committee

**Recommended that Council endorse the use of an electronic platform, etendersNI, to allow tenders to be issued and returned electronically.**

**GSP17/20 Framework for the Supply of Stationery, IT Consumables and Paper**

The Procurement Manager presented the above report, a copy of which had previously been circulated. He advised that the purpose of the report was to seek Members' endorsement for Council's inclusion in the next Framework being run and managed by Belfast City Council.

Councillor McLaughlin expressed concern that a local firm had not been appointed to provide this service and enquired as to what comparisons or investigations had been carried out to ensure that this method was providing value for money.

The Lead Assurance Officer advised that £5,000 per annum savings had been achieved by using this method and a further report on the matter would be presented to a future Meeting of Committee. She stated that under Council's Procurement Policy it was not possible to guarantee that a local firm would be awarded the tender.

In response to a query from Alderman McCready, the Chief Executive undertook to investigate the current system of supplying ink for Members' printers and the cost involved.

The Committee

**Recommended that endorsement is granted for Council to continue to be included in Belfast City Council's Framework for the supply of Stationery, IT Consumables and Paper.**

Open for Information

**GSP18/20 North West Regional Development Group**

The Strategic Business Manager presented the above report, a copy of which had previously been circulated. She advised that the purpose of the report was to provide Members with an update on the most recent meeting of the North West Regional Development Group.

Members noted the content of the report.

**GSP19/20 Update on Strategic Growth Partnership – November 2019**

The Strategic Business Manager presented the above report, a copy of which had previously been circulated. She advised that the purpose of the report was to provide Members with an update on the most recent meeting of the Derry City and Strabane District's Strategic Growth Partnership (Community Planning Partnership) held on Monday 25 November 2019.

Members noted the content of the report.

**GSP20/20 Appointment of Councillors to the Board of the Drainage Council for Northern Ireland**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated. She pointed out that the purpose of the report was to advise Members that the Department for Infrastructure (DfI) had started the recruitment process to appoint ten Councillors to the Drainage Council.

Members noted the content of the report.

**GSP21/20 Performance Improvement in Local Government – Learning the Lessons of Performance Improvement: A Good Practice Briefing**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated. She pointed out that the purpose of the report was to advise Members of the publication 'Performance Improvement in Local Government – Learning the Lessons of Performance: A Good Practice Briefing' which had been issued by the Northern Ireland Audit Office.

Members noted the content of the report.

**GSP22/20 Risk Assessment on the Role of a Councillor**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated. She advised that the purpose of the report was to provide Members with a

copy of the annual review of the Risk Assessment on the Role of a Councillor.

Members noted the content of the report.

**GSP23/20 Northern Ireland Housing Council Update**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated. She advised that the purpose of the report was to provide Members with the most recent Housing Bulletins.

Members noted the content of the report.

The Meeting then went into Confidential Business.