

Derry City and Strabane District Council

Open Minutes of the Assurance, Audit and Risk Committee held on Thursday 7 February 2019 in the Chamber, the Guildhall, Derry at 4.00pm.

Present: - Councillor McGinley (In the Chair); Aldermen M Hamilton, McClintock and Thompson; Councillors Donnelly, Duffy, Gallagher, Hastings, McMahon, O'Reilly and Reilly.

Non-Member of Committee: - Councillor Carr

In Attendance: - Mrs D McDonnell (Lead Assurance Officer), Mrs O O'Doherty (Corporate Health and Safety Officer), Mrs A Begley (Insurance and Risk Manager) and Mrs S Lynch (Committee Services Assistant).

AAR13/19 Notice and Summons for Meeting

The Lead Assurance Officer read the Notice and Summons for the Meeting.

AAR14/19 Member Attendance and Apologies

The Lead Assurance Officer completed the roll call. Apologies of absence were received from Councillors Carlin, McGuire and McKeever.

AAR15/19 Declaration of members' Interests

Councillor Hastings declared an interest in the following agenda item:

- Agenda Item 8 – Risk Review Processes and Update on Council Service Risk Registers

Open for Decision

AAR16/19 Chairperson's Business

There was no Chairpersons business.

AAR17/19 Confirmation of the Open Minutes of the Assurance, Audit and Risk Committee held on Thursday 10 January 2019

The Open Minutes of the Assurance Audit and Risk Committee held on 10 January 2019 (AAR1/19 – AAR12/19) were confirmed and signed by the Chair.

Councillor Donnelly referred to item AAR4/19 in the previous minutes where he had proposed that Council sends a legal observer to the

Allister/Agnew Vs Causeway Coast and Glens Borough Council judicial review proceedings from now until the conclusion of the case. Since this motion had subsequently been passed at the recent Full Council Meeting Councillor Donnelly wanted to ensure this was in place and that a legal observer would be present.

The Lead Assurance Officer confirmed that the Lead Legal Services Officer, Mr Kingston would indeed be attending the hearing.

AAR18/19 Transfer of OHSAS18001 Accreditation to ISO45001

The Corporate Health and Safety Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to seek Member's endorsement to move from the current OHSAS 18001 health and Safety Management system to the ISO45001 Health and Safety Standard.

The Chair thanked the Corporate Health and Safety Officer for the report presented.

Councillor Gallagher asked that a copy of the presentation be sent to him via email. He complimented the Officer on simplifying what seemed like a complicated presentation. The Officer had broken it down for Members' ease of understanding.

Councillor Hastings welcomed the movement to ISO 45001, he felt it would improve the health and wellbeing of the workforce. He said he was happy this related to not only Council employees but workers across the board and that everyone was receiving the same standard, providing them with a safer environment. He said it was imperative that Council endorse the movement to this new standard and that Members continue to be updated on the progress.

Alderman McClintock thanked the Corporate Health and Safety Officer for the report presented. She appreciated the effort in creating a user friendly presentation. She felt it was explained in great detail the logic behind the change. She said it was evident it would not have been an easy task but that the work was admirable. She thanked all Officers for their hard work.

Councillor Duffy also asked for a copy of the presentation to be forwarded to her via email. She stated that the information provided was a clear and transparent view of Council's position and everyone's

roles and responsibilities regarding health and safety at work were defined. She applauded this culture within the Council. She said it was very clear that the current standard being used was effective; however, there was room for improvement and the Officer provided clear rationale for the need to move to the new standard.

The Committee

Recommended that Council endorse the movement from OHSAS 18001 to ISO 45001.

AAR19/19 Risk Review Processes and Update on Council Service Risk Registers

The Insurance and Risk Manager presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to update Members and seek their endorsement on ongoing risk review processes in accordance with Council's Risk Management Strategy.

Alderman McClintock thanked the Insurance and Risk Manager for the report and stated that she felt it was very informative and she found the summary at the beginning of the report extremely useful.

Councillor Duffy also thanked the Insurance and Risk Manager for the report, reiterating Alderman McClintock comments. She said it was evident that a considerable amount of work had went into bringing this report together. She was satisfied that progress would continue to be monitored and passed on her thanks to all officers involved.

Councillor Reilly also thanked the Insurance and Risk Manager for the report presented stating that he found the contents very informative.

The Committee

Recommended that Council endorse the contents of the report.

AAR20/19 Consultation on the Timetable and Work Programme for the Preparation of the Northern Ireland Flood Risk Management Plan (2021- 2027)

The Lead Assurance Officer presented the above report, a copy of which had been circulated to Members. She stated that the purpose of

the report was to advise Members and seek their comments on a consultation document, which has been issued by the Department for Infrastructure seeking views on a draft timetable, and work programme for the preparation of the Northern Ireland Flood risk Management Plan (2021-2027).

The Committee

Recommended that Council endorse the Consultation on Work Programme for the preparation of the Northern Ireland Flood Risk management Plan (2021-2027).

Open for Information

AAR 21/19 Performance Improvement

The Lead Assurance Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to update Members in relation to the Council's Performance Improvement responsibilities.

The Committee

Recommended that Council note the contents of the report.

The Meeting ended at 4.35pm.

Signed: _____

(Chairperson)

Date: _____