

# Meeting Pack

## Derry City and Strabane District Council

**Dear Member of Derry City and Strabane District Council**

You are hereby summoned to attend the **Monthly Meeting of the Derry City and Strabane District Council** to be held in the Guildhall, Derry, on Thursday 25 January 2018 at 4.00 pm

**Yours faithfully**



**John Kelpie  
Chief Executive**

### AGENDA

- 1 Notice and Summons of Meeting**
- 2 Member Attendance and Apologies**
- 3 Webcasting Notice**
- 4 Declarations of Members' Interests**

### Open for Decision

- 5 Chairperson's Business**
- 6 Confirmation of the Open Minutes of the Meeting of the Derry City and Strabane District Council held on Thursday 14 December 2017 (Pages 1 - 14)**
- 7 Matters Arising**
- 8 Confirmation of the Open Minutes of the Special Meeting of Derry City and Strabane District Council held on Thursday 14 December 2017 (Pages 15 - 28)**
- 9 Adoption of the Open Minutes of the following Committees**

- a Adoption of the Open Minutes of the Special Planning Committee Meeting held on Wednesday 20 December 2017** (Pages 29 - 34)
- b Monthly Governance and Strategic Planning Committee held on Tuesday 9 January 2018** (Pages 35 - 50)
- c Monthly Planning Committee held on Wednesday 10 January 2018** (Pages 51 - 70)
- d Monthly Assurance, Audit and Risk Committee held on Thursday 11 January 2018** (Pages 71 - 78)
- e Monthly Business and Culture Committee held on Tuesday 16 January 2018** (Pages 79 - 90)
- f Monthly Environment and Regeneration Committee held on Wednesday 17 January 2018** (Pages 91 - 100)
- g Monthly Health and Community Committee held on Thursday 18 January 2018** (Pages 101 - 114)

## **10 Notices of Motion**

### **Alderman Ramsey to Move:**

Whereas this Council, Derry City & Strabane District Council , recognises the vital significance of Bombardier Aerospace, formerly Shorts, for the Northern Ireland economy, with four thousand three hundred workers directly employed and a further twenty thousand employed indirectly in the supply chain or through induced economic activity; we express our profound concern at the threat posed to these jobs by the recent protectionist judgements by the US International Trade Commission which effectively placed a 300% surcharge on the C Series aircraft in an attempt to close the US market; it is resolved to express our full solidarity with the workforce and company at this time of trial and propose to write directly to the Prime Minister Theresa May MP to request that the government make it known to Boeing that if they do not withdraw their case then they will be excluding themselves from UK procurement opportunities both current and future; it is further resolved to write to the European Trade Commissioner to request an immediate escalation through existing trade disputes mechanisms.

### **Councillor Cooper to Move:**

Is Céim 2 é forbairt Scoil an Leighis ag Mac Aoidh agus tá sí ina cuid ríthábhachtach de mhéadú breise ar Champas Mhic Aoidh. Scríobhfaidh an Chomhairle seo chuig Rúnaí Buan na Roinne Sláinte chun aontú práinneach a lorg ar an chás gnó le gur féidir an sprioc-am faoin choinne próiseas SIOC de Mhárta 2018 a bhaint amach.

The development of a Medical School at Ulster University Magee is Phase 2 and a crucial element of the further expansion of the Magee Campus. This Council will write to the Permanent Secretary of the Department of Health to seek urgent sign off on the business case so that the deadline for the UCAS process of March 2018 can be met.

### **Councillor McKnight to Move:**

Tar éis chinneadh Coimisiún an Aontais Eorpaigh nach mbeidh tuaisceart na hÉireann níos mó i dteideal cathair óstach a bheith aici mar chuid de Phríomchathair Chultúir na hEorpa i 2023 tar éis an AE a fhágáil i 2019, iarrann an Chomhairle seo ar Rialtas na hÉireann plé le féidearacht go ndéanfaidísne iontráil chomhiarratais Dhoire/an tSraitha Báin agus Bhéal Feirste ar an chomórtas a éascú.

Scríobhfaidh an Chomhairle seo chuig Aire agus Coiste Cultúir, Oidhreachta agus na Gaeltachta i mBaile Átha Cliath chun seo a iarraidh.

Following the EU Commission decision that the north of Ireland will no longer be eligible to have a host city as part of the European (Capital) City of Culture in 2023 after leaving the EU in 2019, this Council calls on the Irish Government to explore the possibility of them facilitating the entry of the Derry/Strabane and Belfast joint bid to the competition.

This Council will write to the Minister and Committee of Culture, Heritage and the Gaeltacht in Dublin to request this.

### **Councillor Gallagher to Move:**

I call on this Council to place a moratorium on all financial spending with regards to the European Capital of Culture Bid 2023.

### **Councillor Dobbins to Move:**

That this Council recognises the impact that waste has on our environment, recently highlighted by David Attenborough in 'Blue Planet 2', further recognises the significant decrease in use of plastic bags since 2013, when the 5p charge for single use carrier bags was introduced, welcomes the adoption by c

Council of a circular economy/zero waste strategy, will develop a more robust strategy to tackle waste that includes achievable targets to make this Council a 'single-use-plastic-free' authority in the next five years and encourage other bodies to do the same, will end the sale and provision of single-use-plastic products such as bottle, cups, cutlery and straws in council buildings where possible.

**Councillor Gardiner to Move:**

That this Council is deeply concerned about the problems in our health service and the ever-growing pressures; recognises that without the heroic efforts of our health service staff these problems would be a whole lot worse; further recognises that with growing waiting lists and fewer nurses; there is no time to wait for action and there must be political movement; believes that that the only way to deal with the challenges facing patients, doctors and nurses is to advance health service transformation; commits to writing to party leaders calling for political will and leadership and urging them to ensure healthcare is prioritised; further commits to writing to the Head of the Civil Service and the Permanent Secretary of the Department of Health raising the Council's concerns about workforce planning, waiting times and service.

**11 Seal** (Pages 115 - 116)

*19 January 2018*

## Derry City and Strabane District Council

**Minutes of Monthly Meeting of Derry City and Strabane District Council held in the Chamber, Guildhall, Derry on Thursday 14 December 2017 at 4.00pm.**

**Present:- Councillor M McHugh (Mayor) (In the Chair); Aldermen Bresland, Devenney, M Hamilton, R Hamilton, Hussey, Kerrigan, McClintock, Ramsey, Thompson and Warke; Councillors Boyle, Campbell, Carlin, Carr, Cooper, Cusack, Dobbins, Donnelly, Duffy, Fleming, Gallagher, Gardiner, Hassan, Hastings, Jackson, C Kelly, D Kelly, McGinley, McGuire, R McHugh, McKeever, McKnight, McMahon, O'Reilly, Reilly, Robinson and Tierney.**

**In Attendance:- Chief Executive (Mr J Kelpie), Director of Business and Culture (Mr S Gillespie), Director of Environment and Regeneration (Mrs K Philips), Director of Health and Community (Mrs K McFarland), Lead Legal Services Officer (Mr P Kingston), Lead Democratic Services and Improvement Officer (Ms Ellen Cavanagh), Head of Community Development and Leisure (Mr B O'Hagan), Democratic Services Officer (Mrs S Maxwell) and Committee Services Assistant (Mrs T Johnstone).**

---

### **C347/17 Notice and Summons of Meeting**

The Mayor read the Notice and Summons for the Meeting.

### **C348/17 Member Attendance and Apologies**

Apologies were recorded from Councillor P Kelly and Logue.

### **C349/17 Webcast Announcement by the Mayor**

The Mayor read the Webcast Announcement for the Meeting.

### **C350/17 Declaration of Members Interest.**

There were no Declarations of Interest.

### **Chairpersons Business**

### **C351/17 Chinese Delegation Visit to the City**

The Mayor commented on the recent visit of the delegation from Dalian, China to the City. He stated that the delegation had been greatly impressed with the history of the City and region. He hoped that the continuing links were enhanced as a result of the visit and the

friendships that had been forged. He also hoped that Dalian would be twinned with the City.

### **C352/17 Security Alerts**

The Mayor stated that he was discouraged by the recent security alerts in the City where devices had been found in residential areas. He remarked that it was particularly appalling at this time of year when families with young children had to be evacuated from their homes. He stated that there was no need for this type of activity within our communities and that there were alternative ways for people to express themselves politically.

Alderman Hussey concurred with the remarks made by the Mayor in relation to the security alerts. He also referred to the visit by the Chinese delegation to the City and stated that with the exception of a major differential in scale, there was a tremendous amount of commonality between both cities which was to be welcomed as it would bring tremendous value to the Derry City and Strabane District Council area.

Councillor Boyle reported that he had attended the meeting with the delegation which had proved very productive. He stated that there was a very real potential for a sound relationship in going forward. He described the many similarities between the two cities and that it was very significant that a city with a population of 7 million people would be interested in engaging with our City on a social and economic level.

### **Open for Decision**

#### **C353/17 Confirmation of the open Minutes of the Meeting of Derry City and Strabane District Council held on Thursday 23 November 2017.**

The Minutes of the Open Meeting of Derry City and Strabane District Council held on 23 November 2017 (C306/17 – C340/17) were submitted.

On a matter of accuracy, Councillor Reilly asked that Colm Eastwood be amended to Colum.

Alderman Devenney Moved, Councillor Hastings Seconded and the Council

**Resolved that the above Minutes as amended be adopted as a true record of the Meeting.**

## **Matters Arising**

### **C354/17 Growth Deal/City Deal (C312/17)**

Councillor Reilly asked for the Chief Executive to provide an update on correspondence that had been sent to Jake Berry MP and the Secretary of State inviting them to address Council. He stated that Colum Eastwood MLA had attended a meeting with the Secretary of State and requested that he visit the City to view the Strategic Growth Plan.

In response, the Chief Executive reported on a meeting held with the Officer Team and government officials in Belfast which included representatives from the Northern Ireland Office, the Northern Ireland Executive, Department for Local Government and HM Treasury officials from London on 11 December 2017. He stated that the combined officer team presented the Strategic Growth Plan for the City and region with the key priorities that would emerge from the Plan to form the basis of Council's proposition for a potential City Deal for this region. He explained that the plan comprised of the key components of the Statement of Intent which would begin the discussion process. He stated that the evidence base that supported the key strategic projects within the plan had been outlined in great detail, along with the details of the key economic and wider social benefits that would derive from those projects.

The Chief Executive stated that the team had emphasised how developed the projects were and the significance of the evidence base in the City and region on the basis of the Community Planning Process. He described how this was a shared vision across the political spectrum, the local community and the business community. He reported that Council Officers had been accompanied by Senior Officials from Ulster University and representatives from the business community whose attendance had been extremely beneficial and also demonstrated that the plans were part of a joint up community of partners. He stated that clarification had been sought regarding the next steps in the process and reported that a detailed meeting with government departments was scheduled for the New Year.

The Chief Executive reported that in respect of the Motion passed at the Council meeting held on 23 November 2017, correspondence had been sent to the Secretary of State, James Brokenshire, seeking for him to address the Council's Strategic Growth Partnership at the earliest opportunity. He stated that correspondence had also been sent to Mr

Sajid Javid, Secretary of State for the Department of Communities and Local Government, who was ultimately responsible for the administration of City Deals, to request a meeting with Council. He further stated that quite a substantial amount of work had been undertaken and Council had yet to receive any response. He confirmed that Members would be informed if any correspondence is received.

Councillor Cooper reported that Elisha McCallion MLA had recently met with Minister Javid and that Sinn Fein were intending to bring a delegation from the North West to meet with the Minister in the New Year. He stated that Council and other interested parties would be contacted to determine who would be part of the delegation and details would be forwarded as soon as possible.

Alderman Hussey stated that Jack Berry MP had advised that he would be willing to meet with Council and enquired if any action had been taken on the offer to attend.

In response, the Chief Executive reported that Jack Berry MP had written on behalf of Minister Javid and that Council had responded by stating that Council wished to meet with Minister Javid or Jack Berry MP as soon as possible.

Alderman Hussey thanked the Chief Executive for his response and that he looked forward to the Ministers' visit.

**C355/17      Planning Application Timescales (C321/17)**

Alderman Hussey expressed his thanks to the Planning Department on forwarding correspondence to the external agencies asking them to reply in a more timely fashion to issues relating to planning applications.

The Director of Environment and Regeneration stated that dialogue with the agencies was ongoing and an update would be provided at the next Environment and Regeneration Committee meeting.

Alderman Hussey expressed a preference that the report be presented at the next Council meeting as the matter involved all Members.

**C356/17      Special Environment and Regeneration Committee held on Tuesday 21 November 2017.**

The Minutes of the Special Environment and Regeneration Committee held on 21 November 2017 (SER5/17 – SER9/17) were submitted.



Councillor Dobbins Moved, Councillor Hastings Seconded and the Council

**Resolved that the above Minutes be adopted as a true record of the Meeting.**

**C357/17 Monthly Governance and Strategic Planning Committee held on Tuesday 28 November 2017**

The Minutes of the Governance and Strategic Planning Committee held on 28 November 2017 (GSP169/17 – GSP177/17) were submitted.

Councillor McKeever Moved, Alderman Kerrigan Seconded and the Council

**Resolved that the above Minutes be adopted as a true record of the Meeting.**

**C358/17 Monthly Planning Committee held on Wednesday 29 November 2017**

The Minutes of the Planning Committee held on 29 November 2017 (P171/17 – P183/17) were submitted.

Councillor McGuire raised an issue around the relationship between the Strabane Area Plan and PPS 21 and which document had primacy.

Councillor D Kelly raised an issue in relation to the protocol in relation to the questioning of officers about applications at committee meetings. He confirmed he would be happy to meet with officers to discuss.

On a point of accuracy, Councillor McGuire referred to LA11/2017/0438/O and stated that the Principal Planning Officers contribution had been omitted just before the Lead Legal Officer had commented. She had informed the Committee that since the Strabane Area Plan was out of date it had been superseded by PPS 21 as the primary document for assessing application.

Councillor D Kelly referred to LA112017/0662/O and reported that there were questions raised during the determination for that application put to the Officer. He stated that he had repeated the questions however, they had been deflected. He added that protocol did not permit this and although it was a subtle point it was also significant.

In response, the Chief Executive stated that Councillor D Kelly had already contacted him on the matter and recommended that this matter would be progressed in the first instance through the Chief Executive.

It was agreed that the Minutes would be amended accordingly.

Subsequently, Councillor Boyle Moved, Alderman Bresland Seconded and the Council

**Resolved that the above Minutes as amended be adopted as a true record of the Meeting.**

### **Matters Arising from the Minutes**

**C359/17 Planning Applications with Recommendations for Decision (P178/17)**

Councillor McGuire referred to LA11/2017/0438/O and stated that in his opinion a Department of Environment (DOE) policy amendment came into force on 29 February 2016. He stated that the Head of Planning reported at a Special Meeting that the amendment which was now in force ensured that the Strabane Area Plan 1986-2001 was now legislatively included within the transitions provisions contained within the 2015 regulations.

**C360/17 Monthly Assurance, Audit and Risk Committee held on Thursday 30 November 2017.**

The Minutes of the Assurance, Audit and Risk held on 30 November 2017 (AAR105/17 – AAR117/17) were submitted.

Councillor McKeever Moved, Alderman McClintock Seconded and the Council

**Resolved that the above Minutes be adopted as a true record of the Meeting.**

**C361/17 Monthly Business and Culture Committee held on Tuesday 5 December.**

The Minutes of the Business and Culture Committee held on 5 December 2017 (BC230/17 – BC246/17) were submitted.

On a point of accuracy, Alderman Hussey referred to BC242/17 War Memorials and stated that instead of 'in particular' it should read 'including the War Memorials at Sion Mills'.

It was agreed that the Minutes would be amended accordingly.

Subsequently, Councillor McKnight Moved, Councillor Fleming Seconded and the Council

**Resolved that the above minutes as amended be adopted as a true record of the Meeting.**

#### **Matters Arising from the Minutes**

##### **C362/17 Matters Arising (BC236/17)**

Alderman Hussey referred to his request that Officers investigate the potential of the Stables Museum, Sion Mills working in partnership with the Tower Museum. He stated that it had been a request and not a proposal and enquired on how the matter would be taken forward.

In response, the Director of Business and Culture stated that the matter would be taken forward via the Museums Service and an update would be provided at a future Committee meeting.

##### **C363/17 Monthly Environment and Regeneration Committee held on Wednesday 6 December 2017.**

The Minutes of the Environment and Regeneration Committee held on 6 December 2017 (ER255/17 – ER272/17) were submitted.

Alderman Ramsey Moved, Alderman Bresland Seconded and the Council

**Resolved that the above minutes be adopted as a true record of the Meeting.**

#### **Matters Arising from the Minutes**

##### **C364/17 Closure of Ulster Bank Branches (ER262/17)**

Alderman Hussey enquired if there had been any response regarding the planned closures.

In response, the Chief Executive reported that there had been no response at this stage.

Alderman Hussey stated that he found it reprehensible that a major organisation had not been prepared to respond quickly to an issue affecting residents in the District Council area.

**C365/17 Monthly Health and Community Committee held on Thursday 7 December 2017.**

The Minutes of the Health and Community Committee held on 7 December 2017 (HC250/17 – H263/17) were submitted.

Alderman McClintock Moved, Councillor Gardiner Seconded and the Council

**Resolved that the above Minutes be adopted as a true record of the Meeting.**

**C366/17 Notice of Motion – US President Decision to Name Jerusalem as Capital of Israel**

Councillor Donnelly Moved, Councillor Gallagher Seconded

**That This Council views with concern and dismay the recent decision by Donal Trump to designate Jerusalem as the Capital of Israel. Given that the corporate position of the Council is to support the Palestinian cause and in the interest of peace in the Middle East this Council calls on the US President to reverse his decision.**

Alderman Hussey called on a point of order and enquired if the Motion was competent. He reported that the Motion had stated 'given the corporate position of the Council', however he believed there was a legal challenge to this statement. He stated it was his understanding that Sinn Fein were also investigating the legality of the matter which had yet to be clarified.

The Lead Legal Services Officer stated that the Notice of Motion previously passed by Council contained the following aspects:

- That this Council affirms its support of the Palestinian people
- That this Council affirms its support for the Boycott, Divestment and Sanctions Campaign
- And that this Council investigates the most practical means of implementing this BDS Campaign

The Lead Legal Services Officer stated that only the third aspect of the Motion was currently under consideration and that consequently the Motion presented at today's meeting was competent.

Alderman McClintock expressed her disbelief that Derry City and Strabane District Council were calling on the most powerful man in the world to reverse his decision regarding Israel, and questioned if this Motion would have any impact. She stated the Motion was a blatant case of seeking headlines and nothing was achieved by bringing Motions of this nature before Council. She reported that under Standing Order 16 Motions should be relevant to matters: "In relation to which Council had the power or duties; Council was not prevented from taking action by other legislation; which directly affects the local government district or its residents; and for which Council is legally competent". She stated this laissez-faire interpretation of Standing Orders must stop and that Council had much more pressing local issues to deal with than worldwide matters over which there was no hope of influence.

She reported that she had previously requested a report to be brought to the Governance and Strategic Planning Committee to consider the numerous issues regarding Motions and asked for an update on this matter. She stated that the Democratic Unionist Party (DUP) would not be voting on the Motion or giving it any credence.

Alderman McClintock then left the Chamber accompanied by Aldermen Bresland, Ramsey, Thompson, Kerrigan, R Hamilton and Warke.

Councillor McKnight stated that Sinn Fein supported the Motion and had a record of defending the rights of Palestinians and would continue to do so.

Councillor Boyle stated that the DUP had accused Councillor Donnelly of stunt politics and then left the Chamber which, in his opinion, was stunt politics par excellence. He stated they would have better served their community by remaining in the Chamber as there was other business on the agenda.

Alderman Hussey stated that the Ulster Unionist Party (UUP) concurred with the remarks made by the DUP and would not be supporting or voting on the Motion.

Alderman Devenney expressed similar concerns to those of the DUP and stated that Council should question such Motions. He added that Members were responsible for dealing with their own issues within Northern Ireland and that he would not be supporting the Motion.

Councillor Carlin reported that she had been pleased to receive an invitation to attend World Holocaust Day which was an international event. She stated that the day we turn our backs on the suffering and become numb and oblivious to what was happening in Palestine and the Gaza Strip with the flagrant abuses to human rights, was the day that we lose the moral high ground. She stated that she ardently supported the Motion.

Councillor Robinson Proposed an Amendment to the Motion Seconded by Councillor Reilly.

**That This Council views with concern and dismay the recent decision by Donal Trump to designate Jerusalem as the Capital of Israel. Given that the corporate position of the Council is to support the Palestinian cause and in interest of peace in the Middle East this Council writes to President Trump asking him to reverse his decision on the grounds that it is extremely damaging to the potential for peace in the region.**

The Amendment was then put to a vote with the result as follows:

For- 28; Against-3; Abstentions – 0 and became the Substantive Motion.

A vote was then taken on the Substantive Motion with the result as follows:

For- 28; Against-3; Abstentions – 0.

Subsequently Councillor Robinson Moved, Councillor O'Reilly Seconded and the Council

**Resolved That this Council views with concern and dismay the recent decision by Donal Trump to designate Jerusalem as the Capital of Israel. Given that the corporate position of the Council is to support the Palestinian cause and in interest of peace in the Middle East this Council writes to President Trump asking him to reverse his decision on the grounds that it is extremely**

**damaging to the potential for peace in the region.**

**C367/17 Seal**

Councillor Hastings moved, Councillor McKeever Seconded and the Council

**Resolved that the seal of the council be affixed to the following documents:**

Documents Sealed 17 November 2017

Agreement in duplicate:- Derry City and Strabane District Council ~and~ Hamilton Architects relating to Templemore and Strabane Leisure Facilities - Tender ref: T HC016-17

Documents Sealed 29 November 2017

Lease in triplicate:- Derry City and Strabane District Council ~and~ Irish Street Youth and Community Association relating to Irish Street.  
Tripartite Agreement in triplicate:- Irish Street Youth and Community Association, Derry City and Strabane District Council and Community Foundation for Northern Ireland relating to Irish Street.

Documents Sealed 14 December 2017

Grants of Right of Burial in Ballyoan Cemetery

Ms Faye Troke, 13 Garvagh Court, BT47 6YH.  
Mrs Elsie Powell, 20 Esker Gardens, Caw, BT47 6TN.  
Ms Noreen Smallwoods, Enagh Crescent, Maydown, BT47 6UG.  
Mrs Amanda O'Doherty, 33 Ardgrange, Derry, BT48 0SF.  
Mrs Vindi Torney, 3 Bridgewater, Derry, BT47 6YA.  
Ms Irene Doherty, 19 Somme Park, Derry, BT47 2NG.  
Mrs Allison Howe, 43 Ashburn Avenue, Woodburn, Derry, BT47 5PS.  
Mr Thomas Waters, 48 The Beeches, Drumahoe, Derry, BT47 3XS.

Grants of Right of Burial in City Cemetery

Mrs Majella Doherty, 24 Fanad Drive, Derry, BT48 9QE.  
Ms Pat Heaney, 76 Marlborough Street, Derry, BT48 9AY.  
Mrs Doreen McAdams, 23 Turasmore Park, Derry, BT48 0FF.  
Mr Sean O'Driscoll, 6 Limewood Street, Derry, BT48 9JJ.  
Mrs Goretti McBride, 15 Lower Galliagh Road, Derry, BT48 8LN.  
Mrs Una Quigley, 14 Abercorn Road, Derry, BT48 6SA.  
Mrs Prindy McBride, 44 Southend Park, Derry, BT48 9HY.  
Mrs Mollie Roberts, 32 Thorndale, Derry, BT48 8TT.

Ms Laura Canavan, 134 Old Fort, Stathfoyle, BT48 6SS.  
Mrs Dolores Logue, 6 Eastway Gardens, Derry, BT48 9QB.  
Ms Kathy McCallion, 25 Wheatfield, Muff, County Donegal.  
Mr Michael Kerrigan, 10 Cranlee Park, Derry, bT48 8AJ.  
Ms Kathleen Mullan, Abbey House, Derry, BT48 9EJ.  
Mrs Helen Anderson, 87 Ardnamoyle Park, Derry, BT48 8HN.  
Mrs Janet Fleming, 27 Circular Road, Creggan, Derry, BT48 9QX.  
Mrs Sheena Casey, 11 John Friels Close, Derry, BT48 0QE.  
Ms Kelly McFeely, 2 Maybrook Mews, Derry, BT48 7QQ.  
Mr Robert Ross, 7 Shantallow Avenue, Derry, BT48 7RZ.  
Mrs Annie Duffy, 48 Drumleck Gardens, Derry, BT48 8ET.  
Mr Brian Dillon, 32 Central Drive, Derry, BT48 9QH.

**C368/17      Local Government Act (Northern Ireland) 2014 – Confidential Business**

Councillor Boyle Moved, Councillor McKnight Seconded and the Council

**Resolved      that in accordance with Section 42, Sub Sections (2) or (4) of the Local Government Act (Northern Ireland) 2014, the press and members of the public be asked to withdraw whilst the Council discuss the following matters:**

**(a) Adoption of the Confidential Minutes of the Meeting of Derry City and Strabane District Council held on 23 November 2017;**

**(b) Adoption of the Confidential Minutes of the following Committees:**

- (i)      Monthly Governance and Strategic Planning Committee held on Tuesday 28 November 2017;**
- (ii)     Monthly Planning Committee held on Wednesday 29 November 2017;**
- (iii)    Monthly Business and Culture Committee held on Tuesday 5 December 2017;**



- (iv) **Monthly Environment and Regeneration Committee held on Wednesday 6 December 2017; and**
- (v) **Monthly Health and Community Committee held on Thursday 7 December 2017.**

**The Meeting terminated at 5.25 pm**

Signed \_\_\_\_\_ Chairperson

\_\_\_\_\_ Date

This page is intentionally left blank

## Derry City and Strabane District Council

**Open Minutes of Special Meeting of Derry City and Strabane District Council held in the Council Chamber, Guildhall, Derry on Thursday, 14 December 2017 at 3.00pm.**

---

**Present:- Councillor McMcHugh (Mayor) (in the Chair), Aldermen Devenney, M Hamilton, Hussey, Kerrigan, McClintock, Ramsey, Thompson and Warke, Councillors Boyle, Campbell, Carr, Cusack, Dobbins, Donnelly, Duffy, Fleming, Gallagher, Gardiner, Hastings, Jackson, C Kelly, D Kelly, P Kelly, McKnight, McGinley, R McHugh, McKeever, McMahan, O'Reilly, Robinson and Tierney.**

**In Attendance:- Chief Executive (Mr J Kelpie), Director of Health and Communities (Mrs K McFarland), Director of Environment and Regeneration (Mrs K Phillips), Director of Business and Culture (Mr S Gillespie), Head of Community Development and Leisure (Mr B O'Hagan), Lead Assurance Officer (Mrs D McDonnell) and Committee Services Assistant (Ms N Meehan).**

**Representing Statutory Agencies: Mr B Doherty (DAERA), Mr D McKinley (Roads) and Mr J McKee (Rivers) (Department for Infrastructure), Mr E Doherty (NIHE) Ms J Campbell (WHSCT) and Ms J McKenna (Red Cross).**

---

### **SC36/17 Notice and Summons for Meeting**

The Chief Executive read the Notice and Summons for the Meeting.

### **SC37/17 Apologies**

Apologies for absence were received from Councillor Logue.

### **Open for Decision**

#### **SC38/17 Flooding Incident Response**

The Mayor welcomed Members, Officers and those representing the various Statutory Agencies to the Meeting to provide Members with an update on the flooding incident response.

The Chief Executive then invited the representatives from the statutory agencies in attendance to update Members on the position to date.

Members received Mr J McKee (Rivers Agency) Department for Infrastructure who provided the following update:

- Referred to the high water levels resulting from the recent flooding incident which had caused considerable damage to the infrastructure.
- Advised that all surveys and inspections had now been completed as a result of which 2900 metres of damaged infrastructure had been identified throughout a wide range of locations. Repairs had been carried out to 2100 metres to date and progress was being made in terms of completing repair works to the remaining 800 metres.
- The Rivers Agency were involved in carrying out repair works to 80 rivers across the North West which included works to river banks and the removal of fallen trees and large items of debris.
- Referred to damage caused to previously installed water level monitoring equipment particularly in the River Faughan and advised that repair works were currently being carried out to this piece of equipment which was vital in terms of acquiring information to share with local communities regarding possible flooding.
- Advised that feasibility studies had been carried out in Drumahoe and Eglinton to determine why the flooding had occurred and the necessary repair works which were required.
- Stated that in recent years community engagement had been an important aspect of the services provided by Rivers Agency in terms of providing local communities with facilities/resources should flooding occur e.g. sandbags and hoped to establish links with communities to assist them in being more resilient in the future should a similar incident occur.

Members received Mr D McKinley (Roads) Department for Infrastructure who provided the following update:

- Stated that in terms of the overview of the impact of the flooding incident on carriageways 140 roads had been closed throughout the Council area. Of these 60 had been referred to ensure repairs as road surfaces had been washed away.
- Pointed out that to date four roads remained closed. In terms of repairs to the Claudy Bridge, advised that given the scale of the damage caused an open tender process would take place and it was anticipated that the works would be completed by June/July 2018.
- Advised that consultation was ongoing with local community groups.

- Advised that Glenrandel Road would require a new bridge and it was not anticipated that this would be completed during the current year however every effort would be made to have these works completed without delay.
- It was anticipated that repair works to Ballybogie Road would be completed and it would reopen within the current year.
- A number of bus laybys had been repaired and reopened.
- To date a sum of £2.5M had been spent on repair works to damage caused by the flooding.
- Following the flooding incident it had been necessary to undertake unscheduled inspections of 160 bridges throughout the areas affected which had all been completed within a six week period.
- Had identified that 89 bridges were in need of repair works or required replacing 63 of which were located within the Council area.
- Advised that four bridges remained closed 2 of which were located within the Council area.
- Advised that works to the Claudy Bridge would be processed through an open tender process. The total cost of repair works was £700,000.
- Advised that the Glenrandel Bridge required a new design and works were ongoing through the in-house design team and would cost £500,000.
- Advised that of the 63 bridges identified, 13 had been repaired including the provision of a temporary bridge at Claudy including damage to the wall at Cumber Road.
- The Department continued to work on a multi-agency approach basis to identify how such an incident could be responded to more effectively in the future.

Members then received Mr B Doherty, Chief Executive, DAERA who provided Members with the following update:

- Referred to the loss of/damage to field boundaries caused by the flooding and the subsequent damage to land caused by debris and aggregate deposition.
- Referred to the impact of the flooding on farmer's ability to harvest crops, including second cut silage which could result in winter fodder shortages in the affected areas.
- Stated that it could take some time to return all of the land to a productive state so it might not be available well in to the next production season.
- DAERA continued to provide practical assistance to the farming community impacted and had delivered workshops in the affected

areas covering land restoration, flood recovery, winter feeding of livestock and farm management issues.

- The Department had also issued two Technical Bulletins which provided practical guidance on land restoration and flood recovery and also watercourse management.
- Advised that representatives from NIEA and CAFRE had met with Rivers Agency and the Loughs Agency on watercourse management issues. NIEA had issued a waterway management advisory bulletin to all farm business in the catchment area. The Loughs Agency continued to liaise with landowners in the affected areas regarding remedial works that might be achievable.
- DAERA obtained permission from the European Commission to raise the level of advanced CAP payment made in October from 50% to 70% of claim value to assist cash flow.
- The Department made a particular effort to issue advanced payments to farm businesses affected by the flooding, with 92% of the affected businesses receiving advance payment by 31 October.
- DAERA would be making full/balance payments to farm businesses from 1 December 2017 and would endeavour to pay as many businesses as possible which had been affected by the flooding.
- DAERA continued to explore options on how to further assist farm businesses affected. However, in the absence of a Minister and Executive, the Department's ability to progress any option was limited.
- DAERA had been closely monitoring the impact of persistent wet weather on farm businesses during August. September and October, which included substantial disruption to silage harvesting, slurry spreading, the harvesting of arable crops, particularly potatoes, the sowing of winter cereals, necessitated the earlier housing of cattle and resulted in reductions to fodder stocks. Whilst these difficulties had been faced by farmers across NI, the West and North West regions had been worst affected.
- Fodder shortages were currently being positively managed by affected farmers through a combination of measures designed to reduce the risk of later difficulties during the winter housing period. These actions included targeted destocking, the tailoring of livestock rations to extend available fodder stocks and the purchase of fodder (silage, forage, maize, fodder beet, straw and hay) locally and from further afield, including the South of Ireland and Great Britain. Given these actions, there would appear at this stage to be sufficient supplies of fodder to address foreseeable demand.
- To assist farmers and growers respond to the impacts of persistent wet weather, CAFRE had been providing knowledge transfer

support and practical advice through a programme of technical press articles over the past several weeks, as well as online Fodder and Relative Feed Value Calculator resources. Three Winter Farm Management workshop events were delivered on 20, 23 and 28 November at Omagh, Enniskillen and Coleraine respectively to help farmers take early action.

- It was recognised that this would be a difficult winter for farmers. Therefore, DAERA would continue to monitor closely the position of farm businesses and review the Department's practical support provision as necessary.

Members raised the following issues:

- Welcomed the updates provided by the representatives from (Rivers) and (Roads) Department for Infrastructure and DAERA.
- Welcomed advanced CAP payment to farmers but expressed concern at the difficult situation facing farmers in terms of loss of crops and damage to land by debris and aggregate deposition and the fact that it could take some time to return all of the lands to a productive state.
- Enquired if the Rivers Agency were content that there was sufficient monies within the system to carry out the necessary repair works and where river banks had burst to examine the cause of the flooding and provide systems to deal with a similar incident. Where the statutory agencies reassured that a similar situation would not arise in the future.
- Expressed disappointment that no response had been received to a complaint submitted to the Rivers Agency regarding two fallen trees at Cumber Road.
- Acknowledged repair works which had already been carried out to the extensive damage caused to the roads network however expressed concern that repair works to Claudy Bridge had not been completed.
- Referred to a commitment given that these works would be started and the type of funding required would not have had to be made available through procurement. Expressed concern however that the previous week the local business community were advised of problems which had arisen when it had been discovered that the damage had been more severe than originally estimated therefore resulting in the cost of the repair works being outside the necessary threshold and would have been carried out through the procurement process.

- Expressed concern that the local community were expecting that the bridge would have been reopened by March 2018. However, given the process involved it was likely that the works would not be completed until June/July 2018.
- Anticipated that the proposed works would begin in March 2018 and welcomed the expectation to have the works completed within the given timeframes.
- Referred to diversions on the Craig Road Bridge given the increased traffic flow. Expressed concern that although this was structurally sound there had been suggestions to introduce a seven and a half metre height restriction and the potential access for gritters. If such a restriction were introduced some local businesses would be adversely in terms of making deliveries to the City.
- Commended the work carried out by Council and the various statutory agencies following the flooding incident and acknowledged the tremendous resilience shown by those communities affected.
- Welcomed the update in terms of works which had been carried out and were ongoing and looked forward to the outcome of the review.
- Referred to the need to communicate to the public that works were ongoing as was the support from Council and the other statutory agencies involved.
- Referred to the fact that essential lessons had been learned from the recent flooding incident which would inform and improve a similar recurrence.
- Acknowledged the workshops which had been organised for farmers affected by the flooding.
- Queried what provision, if any, had been made for those individuals indirectly affected by the flooding?
- Expressed concern at the lack of public presence at meetings arranged to discuss ongoing flooding issues and suggested that these should have been targeted at those most affected.
- Referred to the psychological impact of the flooding on those communities affected and acknowledged involvement by the Red Cross in this regard. Referred to the possibility of counselling being made available to those suffering mental stress as a result of the flooding.
- Referred to the need for reassurance to be given to those at greatest risk.
- Concern expressed at recent comments by the Head of the Rivers Agency that works would be carried out if economically viable and



referred to the need for assurances to be given that works would definitely be carried out.

- Praised the work carried out by all of the statutory agencies involved in particular Council, Housing Executive, Red Cross and NI Fire and Rescue Service.
- Looked forward to the completion of the review currently being carried out.
- Acknowledged the response from the statutory agencies involved and queried how long it was anticipated that this would continue. Suggested that any potential for improvement would be welcome.

The representative from DAERA responded as follows:

- Reaffirmed that DAERA was continuing to explore options on how to further assist farm businesses affected.
- Advised that all farm businesses affected were entitled to claim. Any farmers who had not yet received payment could be due to the fact that their claim was subject to an inspection however this should be resolved in the near future.

The representative from the DfI Rivers Agency responded as follows:-

- In relation to queries regarding if there were sufficient monies to take works forward, advised that DfI had allocated £10M to Road and Rivers in respect of carrying out repair works.
- Undertook to investigate the two fallen trees at Cumber Road and apologised for the lack of response in relation thereto.
- Welcomed Members support for the review currently being carried out into the flooding incident the outcome of which would be published by late February 2018.
- Assured that the Rivers Agency were keen to engage with local communities and had established links in this regard and as part of the process involved would be addressing issues such as mental health.
- In relation to comments by the Head of the Rivers Agency stated that it was vital that economic viability was considered in relation to all proposed works. This should not however be confused with delegated funding. Conformed that works would be carried out on a priority basis.

The representative from DfI Roads responded as follows:-

- Confirmed that £1.25M had been made available for necessary repair works, £490,000 of which had been spent to date.
- Expressed concern at disappointment expressed by local communities regarding the completion of works but reassured that the Department was endeavouring to complete all works without delay.
- Advised that an overall debriefing had taken place in November and acknowledged that significant improvements had been achieved and put in place.
- Advised that a meeting had taken place earlier that week to discuss their views which would inform the overall response.

In response to a query from Alderman Hussey, the Chief Executive referred to Council's response in the immediate aftermath of the flooding incident. It was anticipated that the outcome of the review would inform and improve future responses which as previously indicated would be available at the end of February.

Councillor O'Reilly expressed concern at the reduction in stockpiles of grit and sandbags and referred to the possibility of having supplies increased and made available for public use throughout the Council area.

Councillor Cooper advised that Elisha McCallion MP had written to the Department requesting a greater stockpile of grit and a more structured approach to the allocation of grit. He referred to examples where community organisations had assisted in the distribution of grit to areas which had not been provided with grit boxes.

Members received Mr E Doherty, Area Manager, West Area NIHE who provided the following update:

### **Initial Response to Flooding Incident**

- An immediate Emergency situation was declared in response to the flooding incident within NIHE.
- The NIHE flood response was supported by Senior Officials within NIHE including the Chairman, The Board, The Chief Executive, The Director and the Regional Manager who had visited the site on a number of occasions
- Additional staffing resources were distributed from within NIHE
- Staff was also deployed to the rest centres to deal with housing queries at these points.

- NIHE's contractor brought in additional resources to attend to the emerging incident.
- Initially 55 emergency orders were issued to NIHE contractor.
- The contractor also attended private owners as an initial response to clear out flood waters and power wash.
- The contractor remained onsite and a dedicated workforce had been assigned to this response.
- An internal review of NIHE's response and emergency plan was ongoing looking at lessons learnt from this emergency.

### **Properties impacted by the flood**

- A total of 94 properties were initially affected by the flooding. A breakdown is as follows
- - Waterloo Place – 13 Properties (mainly minor damage)
  - Collon Terrace – 40 properties
  - Waterside – 15 properties (excluding flooded properties.)
  - Flooded properties – 26 properties. (19 severely flooded and 7 minor flood damage.)

### **Housing Management Response/Actions**

- Originally 58 households approached NIHE seeking assistance
  - Update – 65 households had now contacted NIHE requiring accommodation. Of that number 41 had been accommodated to an extent.
  - 26 households were placed in emergency accommodation who required more permanent accommodation
  - Of the 26 placements, 20 of those households had again to be relocated due to commitments of hotels and B&B's
  - This was the equivalent of 46 family placements made in less than one week.
  - NIHE had been able to secure 12 no (5 bed) apartments in the Magee Campus and placed families immediately in this accommodation
  - The private rental sector was thoroughly examined but many of the properties did not match household size/location
  - Offers and allocations of NIHE current stock were suspended and I secured 11 properties including 2 from other Housing associations

- These properties have now been furnished including carpeted by NIHE furnishings include
- White goods - Fridges/washing machines/cookers etc
- Beds and bedding for each properties
- Sofas and other tables and chairs where required
- 29 Homeless packs have also been distributed including kettles, beddings etc. **This has been very favourable received**
- 3 of these were now back in general needs allocation for people on the waiting list and the rest remain occupied by flood victim
- 23 families remained out of their home due to the flood damage
- 13 families remained in permanent furnished accommodation – a breakdown of these families are as follows
- 6 families NIHE tenants
- 4 families Owner Occupiers
- 1 family Apex tenant
- 2 families private rent
- A fully serviced mobile home site containing 11 quality mobile homes had been developed in St Canice's Park Eglington
- Currently there were 10 families in the mobile homes as one household had been moved back into his property as reinstatement work was completed.

A breakdown of these families was as follows:

- 3 families NIHE tenants
- 4 families owner occupiers
- 3 families Private Rented
- NIHE had revisited these families during the current cold spell and offered alternative accommodation and additional heating. All families were happy to remain

### **Current Housing Situation**

- 13 NIHE properties in St Canice's Park Eglington were flood damaged
- 6 families had returned to their property in St Canice's Park as work is complete
- 3 families had requested to remain until after the Christmas period
- NIHE were hoping to have the remainder of families of St Canice's Park back in their properties by end January but were being hampered by the speed of the drying out process

- 2 properties at Glenshane Road were still ongoing. 1 occupant had stayed in the property and 1 remained in furnished accommodation.
- 2 properties in Plumbridge – 1 resident had returned after work had been completed and 1 remained in property

### **Cost of NIHE response to the North West Flooding Emergency**

- Approximately £0.5 Million

Members received Ms J Campbell, Emergency Response, Western Health and Social Care Trust who provided the following update:

- In the immediate aftermath of the flooding, family and childcare staff were dispatched to the two help centres which were established in order to meet people arriving, give advice and signposting at the point of crisis. A helpline was also established which was available for approximately two weeks, this was then removed as it was no longer needed. Two families were provided with targeted support through the Trust's Family and Childcare Gateway service in the days after the flooding, which included financial and practical assistance.
- Following this, representatives from the Trust attended the local community meeting in Drumahoe and made contact with the community representative in Eglinton as there was a request for follow up support from the Trust to assist and advise people who continued to live outside their own homes or whose emotional well-being had been affected as a direct result of the flooding.
- Assisted by the Red Cross the Trust held drop in sessions in the Eglinton area to allow for individuals or families to come and discuss their circumstances and allow for an individualised assessment of need, this resulted in a number of referrals being made in relation to older people and a number of families, assessed to be in need of additional support or further assessment, to Services by Trust staff. There were also a number of families who were signposted to counselling services for young people, benefits advice/insurance issues etc.
- The Red Cross assisted the Trust by visiting a number of families in the Eglinton area who continued to live in caravan accommodation whilst waiting for their houses to be repaired. They provided a listening ear service in the area which continued to be available, food parcels were also provided to at least one family and there was the ongoing option at this time for befriending services through the

Red Cross. A representative from the Trust would be available as a point of contact in the interim period should the Red Cross staff wish to discuss a concern or query that they may need social work assistance with.

- Sessions were also offered in the Drumahoe area although this was not progressed at that time, a representative from the Trust remained available at this point and had left contact details with the YMCA.
- There has also been an 'invisible' response by the Trust in the form of services which were already involved with people in the area who responded to reassess individual needs and ensure packages of support were appropriate. This included services such as our older people team, families and childcare services, mental health services etc.

Councillor Gardiner referred to comments by Ms Campbell, Western Health and Social Care Trust that contact details for social workers having been left at the YMCA. She said the public would not have been aware of this and requested that the details be forwarded to elected Member for distribution to those in greatest need. She acknowledged the commitment and support forthcoming from the various agencies for those affected by the flooding. She referred to the need for provision of easily accessible information.

Members received Ms J McKenna, Red Cross ER Operations Manager for Northern Ireland who provided the following update:

- Commended Council on its efforts following the floods and its ongoing engagement with those communities most affected.
- Commended the compassion and courage shown by front line Officers and Councillors in organising community meetings recently in Eglinton, Drumahoe, and, in not forgetting rural communities affected at the meeting organised in Donemana.
- Advised that the Red Cross had a lot of interest and experience in supporting people after major flooding incidents – in Northern Ireland, across the UK and internationally.
- The Red Cross in Northern Ireland had published 2 research reports that examined the impacts of flooding on people's lives: "Living in fear of the rain" (2010) and "Cut off by the floods" (2013).
- Advised that there was a lot of resonance in what people shared with us at the recent NW community meetings and some of the personal stories and experiences contained in the Red Cross reports.

Ms McKenna made a few observations based on the Red Cross work experience on flooding. She stated that unfortunately this was not over for the people affected by the trauma and devastating consequences of what happened on 22 August 2017. She stated that from her experience people would continue to need support in the recovery phase for a 12-18 month period.

Ms McKenna said insurance was one of the major problems for people after a flooding. She stated that in Cumbria following Storm Desmond the Local Authority organised a series of information meetings with experts to help people to navigate insurance claims. She referred to the fact that people were often exhausted by the sheer effort of navigating all the processes in rebuilding their homes and their lives: insurers, building contractors, legal teams, drying out of houses, refurbishment & repairs. She said this could be exacerbated for people living in temporary accommodation and could be very stressful trying to organise all necessary meetings and form filling while trying to rebuild normal family routine

Ms McKenna said it was vital that community hubs continued to provide a point of contact and support for people who would need support, information and help in the weeks and months ahead. She stated that in the experience of Red Cross would show that while the numbers needing help would drastically reduce there would be people – including most vulnerable – who would still require help and assistance.

Ms McKenna stated that in an ideal world each individual and family affected should be assigned a caseworker to help them navigate the complexity of needs and processes - and bearing in mind that people would have good days but also experience set-backs.

In response to previous comments regarding low numbers of people attending drop in sessions organised by WHSCT the previous week in Eglinton, she undertook to share some of Red Cross experience. She said there were many reasons why people may not feel comfortable coming into a public place – people were often selfless and felt that others were more in need than themselves; people may not want to share private feelings and circumstances. However it was important to maintain a presence as this offered reassurance which people avail of in the future.

She pointed out that representatives from the Red Cross had visited the temporary caravan site at Eglinton the previous week which reinforced some of the issues but people were aware that support was available at the Community Centre. She said she felt it was important to reach out to people when they were least able to help themselves and would suggest that an outreach presence in affected communities was organised especially over Christmas. She said the Red Cross would be happy to support this.

Ms McKenna stated that from experience gained by the Red Cross the most important thing was that people did not feel they had been forgotten and Council's Lead Assurance Officer and Emergency Planning Officer must be commended for their unstinting concern and hard work in responding to affected communities in the North West since the flooding incident.

Ms McKenna referred to the address given by the representative from the Rivers Agency. She stated that Mr McKee leads the multi-agency Regional Community Resilience Group and over the last two years this group had engaged and rolled out a resilience programme with a number of communities vulnerable to flooding across Northern Ireland. She pointed out that these communities were now better prepared for any future flooding events. This multi-agency group would now work with Council Officers and affected communities to help people gain more control of their lives in the North West.

Members thanked the representative from the statutory agencies for their updates.

The Meeting terminated at 4pm



## Derry City and Strabane District Council

**Open Minutes of Planning Committee Meeting held in the Chamber, Council Offices, Strabane on Wednesday 20 December 2017 at 2.00pm.**

---

**Present:- Councillor D Kelly (Chairperson); Councillor's Hassan, Jackson, Logue, McGuire, Boyle, Gardiner and Hastings.**

**In Attendance:- Director of Environment & Regeneration (Mrs K Phillips), Development Officer (Mr E Molloy) Principal Planning Officer (Mrs A McNee), Lead Legal Services Officer (Mr P Kingston), Planning Officer (Ms S Barrett).**

**Planning Administrator (Mrs C Corry), Committee Services Assistant (Mrs J Short).**

---

### **P08/17 Notice and Summons for Meeting**

The Principal Planning Officer read the Notice and Summons for the Meeting.

### **P09/17 Member Attendance and Apologies**

The Principal Planning Officer completed the roll call for Member attendance and apologies were received from Aldermen Bresland, McClintock, M Hamilton and Councillor's Dobbins and R McHugh.

### **Declaration of Members' Interests**

There were no declarations of interest.

### **Open for Decision**

#### **P10/17 Chairperson's Business**

#### **P11/17 Strabane Area Plan**

The Chair advised Members that an update report on the current status of the Strabane Area Plan would be presented at the Planning Committee meeting on 10 January 2017.

**P12/17 Invitation to NILGA/ Eye On the Hill ‘Making Planning Work’ Seminar – Shaping our Built Environment: The Role of Councils in Placemaking.**

The Principal Planning Officer advised Members of the above Seminar to be held on 30 January 2018, in the Grand Opera House, Belfast.

The Committee

**Recommended that if any Member wished to attend the ‘Making Planning Work’ Seminar on 30 January 2018 in Belfast, to confirm their attendance with the Member Services Officer.**

**P13/17 Planning Application List with Recommendation for Decision**

**A/2014/0495/F – Construction of manager’s dwelling and 6 No. cottage style apartments in 2 No. blocks with associated landscape works to provide tourism based “fishing end use” on the site, under PPS 16 on lands opposite 52 Lismacrol Road/Glenshane Road, Crossballycormick, Londonderry**

The Chair advised Members that it had been necessary to withdraw the above application due to a point of law that was brought to his attention today. He assured Members that following assessment by the Lead Legal Services Officer, the application would be presented at the next Planning Committee Meeting scheduled to take place on 10 January 2018.

**A/2006/0441/O – Site for residential development to include: mix of house types, local community facilities, open space, pedestrian and vehicular access, primary school, drainage and other infrastructure on lands west of Bunrana Road between Whitehouse Road and Benview Estate, Coshquin (identified as H2 Zone in Derry Area Plan 2011)**

The Planning Officer presented the above application details of which had been previously circulated to Members. She provided a detailed update on the background to the application and based on material consideration and in line with planning policy recommended an approval subject to the conditions as outlined within the report. She

informed Members that a decision on the application would not be issued until the Section 76 Legal Agreement and A122 Agreements were finalised and signed.

Mr Worthington, (Agent) addressed the Committee in support of the application. He expressed his appreciation to Members for agreeing to hold the Special Meeting to discuss the application. He also expressed his appreciation to Council and Planning Officials for their involvement in reaching this stage of the planning process.

The Chair invited Members to seek points of clarification from Mr Worthington if they so wished.

Councillor Boyle welcomed the application and thanked Mr Worthington for attending the Meeting. He paid tribute to the Planning Officials involved in the progression of the major planning application for the City and District. He acknowledged that there would be challenges ahead and hoped that Council would continue to offer assistance. He however queried measures to be taken to mitigate the risk of flooding, as part of the development was located on the flood plain.

Mr Worthington assured Members that the applicant was aware of the floodplain designation and it is indicated as open space in the low part of the site. The applicant is aware of his responsibilities in relation to watercourses and potential run off and detailed drainage assessments will be submitted with each Reserved matters application.

Mr Worthington clarified for Councillor Gardiner that no discussion had taken place in respect to the external design of the residential development. He agreed to take forward her concerns in relation to wheelchair accessibility and confirmed that all building control standards would be adhered to.

Councillor Boyle further queried the timeline of the phased development. Mr Worthington advised that as stated within the planning report, various aspects of the proposal had still to be progressed and this would incur a time lapse, however it was hoped that the developer could be on site within the next 18 months.

Councillor Hasssan also welcomed the proposal and commended the work of the Council Officials. He said that this was good news for the City and District in terms of regeneration.

Councillor Boyle further referred to current residents and hoped that assurance would be given that the development work would not impose a negative impact on their living standards. He also welcomed the proposal to provide mixed development of social and private housing and the inclusion of educational facilities.

Councillor Hastings also welcomed the application. He referred to when discussions first began in 2002 in relation to the major planning application and commented that although it had been a lengthy process it was pleasing to note that Planning Officials had reached the stage of a recommendation today.

Councillor Gardiner referred to the Ebrington site development wherein a standard of excellence has to be maintained. She requested that a similar watching brief be taken with this proposal in order to ensure a high standard of residential development in line with eco-friendly policies.

Councillor McGuire welcomed the proposal and concurred with previous speakers comments. He also said that it would be remissive not to acknowledge the contribution made by the Head of Planning in this major planning application process.

The Director of Environment and Regeneration assured Members that all comments would be taken on board and Officials would continue to provide an update to Members as the proposal progressed.

Councillor Boyle moved, seconded by Councillor Hassan to accept the recommendation to approve planning permission. The outcome of the vote was unanimous support of the proposal.

The Committee

**Resolved that planning application A/2006/0441/O be granted planning permission subject to the conditions as outlined within the report and pending finalisation of Section 76 Legal Agreement and A122 Agreements.**

**P14/17      Seasons Greetings**

The Chair wished everyone a Merry Christmas and a Happy New Year.

**The Meeting ended at 3.10pm.**

**Signed:** \_\_\_\_\_  
**Chairperson**

**Date:** \_\_\_\_\_

This page is intentionally left blank

## **Derry City and Strabane District Council**

**Open Minutes of Governance and Strategic Planning Committee held in the Chamber, Guildhall, Derry on Tuesday 9 January 2018 at 4.00pm.**

**Present: - Councillor Fleming (in the Chair), Aldermen Hussey, Kerrigan, Ramsey and Thompson, Councillors Boyle, Cooper, Donnelly, C Kelly, McKeever, McKnight, McMahon, Robinson and Tierney.**

**Non Members of Committee – Alderman M Hamilton, Councillors Carr, Gallagher and Reilly.**

**In Attendance:- Chief Executive (Mr John Kelpie), Director of Business and Culture (Mr S Gillespie), Director of Health and Community (Mrs K McFarland), Lead Democratic Services and Improvement Officer (Ms E Cavanagh), Business Support and Change Manager (Mrs R Craig), Lead Finance Officer (Mr A Dallas), Lead Human Resources Officer (Mrs P Donnelly), Lead Legal Services Officer (Mr P Kingston) and Committee Services Assistant (Ms N Meehan).**

**Representing Northern Ireland Fire and Rescue Service: - Mr M Deeney (Assistant Chief Fire Officer) and Mr J Tate (Area Commander).**

---

### **GSP1/18 Notice and Summons for Meeting**

The Chief Executive read the Notice and Summons for the Meeting.

### **GSP2/18 Member Attendance and Apologies**

There were no Apologies.

### **GSP3/18 Declarations of Members' Interests**

Councillors Fleming and Reilly declared an interest in Item 17 – Update on the North West Strategic Growth Partnership Meeting.

### **Open for Decision**

**GSP4/18 Deputation to receive Mr M Deeney (Assistant Chief Fire Officer) and Mr J Tate (Area Commander) NIFRS Western Area Headquarters to address the Committee on the level of cuts in the service in this Council Area and the potential risks arising therefrom.**

The Chairperson welcomed Assistant Chief Fire Officer (Mr M Deeney) and Area Commander Western Division (Mr J Tate) Northern Ireland Fire and Rescue Service to the Meeting. The Assistant Chief Fire Officer gave a power-point presentation covering the following areas:

### **Aerial Ladder Platform Crewing Arrangements**

#### **Aerial Ladder Platform (ALP) Appliance**

- Telescopic boom/platform with extension of 3 metres.
- Integral Water Pipe System feeds remotely controlled firefighting monitor.
- Provide operational capability as a water tower, a rescue platform, a means of entry/egress to taller buildings and assistance with rope rescue.
- Require a minimum crew of 2: one Officer and one Firefighter.

#### **ALP Crewing and Location**

##### **NIFRS has 4 ALPs:**

- 3 Crewed Wholetime
- 1 Crewed Retained

##### **Wholetime Primary Crewing of ALPs per Station:**

- 4 Crew Commanders
- 8 Firefighters
- Cost per station £491,591
- Total Cost £1,474,773

#### **Flexible Crewing of Specialist Appliances**

- Flexible Crewing is a term used to describe the crewing of lower demand specialist appliances, when required, by using Wholetime personnel who primary crew a conventional pumping appliances within a particular station.
- When the specialist appliance is required, 2 of the crew from the pumping appliance are transferred and deployed on the specialist appliance. The pumping appliance is no longer available.
- Maintains the specialist appliance in its current location with Wholetime crewing.



- If further pumping appliances are required they are brought in from neighbouring stations.
- Flexible Crewing of NIFRS 3 ALPs – releases 36 posts enabling NIFRS to maximise benefit of existing resources.

### **NIFRS Review of Wholetime Crewing for ALPs**

- November 2014 – Flexible Crewing of ALP: Pilot At Knock Station.
- Analysis of 3 year ALP incident data (1 April 2012 – 31 March 2015).
- NIFRS ALP Review (April 2015) recommended the introduction of Flexible Crewing for Wholetime ALPs.
- Public Consultation on Flexible Crewing of ALPs (22 May to 14 August 2015).
- Final Screening Report published 23 October 2015.
- Flexible Crewing of ALPs at Springfield, Knock and Northland Stations introduced 14 December 2015.
- 12 Month Review of ALP Flexible Crewing (1 January 2016 to 31 December 2016). Recommendation for temporary Primary Crewing of Northland's ALP at night (18:00 to 08:00 hours) effective from 13 February to 1 November 2017.

### **NIFRS Risk Review of High Rise Premises**

(September 2017/Updated October 2017)

#### **Service Wide**

- 311 High Rise Premises identified across Northern Ireland
  - 154 Domestic
  - 154 Commercial/Relevant

#### **Western Area**

- 59 High Rise premises in Western Area
  - 33 Domestic
  - 26 Commercial/Relevant
  - 3 Mixed

#### **ALP Mobilisation**

ALPs are mobilised in response to an emergency call as:

- Part of the Pre-Determined Attendance (PDA) where NIFRS has identified that the premise/property type is likely to require an ALP

Or

- At the discretion of the Regional Control Centre personnel or request of NIFRS Officers

### **ALP Mobilisations 2012/13 to 2016/17**

### **ALP Demand by Incident Type (2012/13 to 2016/17)**

### **Northland ALP Activity**

From 2012/13 to 2016/17 demand has increased by 28.8%

### **Northland ALP Incident Types (2012/13 to 2016/17)**

### **Northland ALP Mobilisations 2012/13 to 2016/17**

2012/13 to 2016/17 – Northland Aerial mobilised to 14 station areas (including base station area).

### **ALP Response Time – Mobilisation – ALP Average Mobilisation Time**

### **Northland ALP Night Time Primary Crewing Review:**

### **Review Period 1 February 2017 – 31 August 2017 (7 Months)**

- Total mobilisations – 25
- Used at incident – 18 times
- Average mobilisations per annum – 43
- Average use per annum – 31
- Rescue – 1 person from a 2 storey roof

### **Financial Implication of Full Primary Crewing of Northland ALP**

- Average of 43 mobilisations/year
- Average use at 31 incidents/year
- Approximately £11,432/mobilisation and £15,857/mobilisation actually used

## **ALP Crewing Review Summary**

- Specialist appliance
- Low/reducing demand
- Cost Benefit Analysis/Maximise benefit of resources
- Prioritise frontline pumps
- Redeployment of personnel to balance crewing levels elsewhere
- Flexible Crewing has shown no significant impact on ALP response

Members thanked the Assistant Chief Fire Officer for his presentation and then raised the following issues:

- Queried if a Rural Proofing Exercise should have been carried out given that a considerable part of the Western Area was contained in the rural area?
- Referred to the possibility of an East/West divide which seemed apparent from the revised changes.
- Acknowledged the work carried out and the service provided by NIFRS.
- Referred to the need for more consideration to be given to the additional pressures being placed on Fire Service personnel.
- Suggested that an evaluation should have been carried out prior to implementing the changes.
- Expressed concern at the potential impact of the changes on the Western area given its economic situation and the additional risks presented by Altnagelvin Hospital and City of Derry Airport.
- Enquired if the revised arrangements and proposed cuts complied with the position outlined by the Fire Brigades Union.
- Questioned the suggested reduction in risk.
- Expressed concern at the decision to reduce the level of resources due to a suggested decline in the number of major incidents.
- Referred to the number of high risk fires which had occurred at Altnagelvin Hospital during the past number of years.
- Suggested that the line graphs presented indicated that demand was fluctuating rather than decreasing. Guarantees could not be given that demand would not increase the following year and expressed concern that any changes would be introduced based on this information.
- Expressed concern regarding the geographics in terms of the 12 mobilisations in Portadown during 2016/17 and acknowledged concerns regarding the location of one aerial appliance in this area and 3 in the Eastern area.

- Referred to the pressure placed on Fire Service resources by City of Derry Airport.
- Expressed concern at potential difficulties in terms of maintaining staff levels in Strabane and Castlederg.

The Assistant Chief Fire Officer responded as follows

- Assured that there was no intention to reduce services in the Western area.
- Advised that the next phase of the plan was to upgrade services in Strabane and Dungannon and to increase provision both in the evenings and at weekends.
- Confirmed that the service to Enniskillen and Omagh had already been upgraded to these models.
- Consideration was being given to the possibility of carrying out a Rural Proofing Exercise.
- Advised that where risk had been identified personnel would engage with those deemed to be at risk or at higher risk in an effort to reduce the risk factor.
- Advised that urban/city centre areas presented the main concern. However the impact of a fire would not affect current capabilities.
- Whilst acknowledging that one major incident could change the entire dynamic referred to the need to strike a balance between cost and risk benefit.
- Advised that NIFRS had carried out a review of all its aerial appliances.
- Confirmed that historical data was considered in terms of demand and type of premises i.e. domestic/commercial/residential which would be fed into the risk process and inform the outcome.
- Confirmed that NIFRS had reviewed the process and were satisfied with the number of aerial appliances which were in situ.
- Acknowledged the delays caused when appliances had to be redirected however fortunately this was not a regular occurrence
- Advised that all information had been evaluated and would be incorporated into the review.
- Reiterated that there was no intention to remove appliances from Northland Station or elsewhere.
- Acknowledged that the map provided indicated that the greatest concentration of aerial appliances was in the East and confirmed that this was where there was the greatest risk.
- Confirmed that aerial appliances were still available on a 24 basis and indications had shown that safety had not been affected.

- Advised that City of Derry Airport employed their own team of Firefighters and NIFRS would not provide a first response to an incident at the Airport. Referred to a Memorandum of Understanding which existed with the Airport to assist them and the reasons for NIFRS to support remained in place and had not been in any way compromised.
- Advised that it was anticipated to enhance the existing 3 Wholetime pumping appliances in the City – 2 at Northland and 1 at Crescent Link.
- Pointed out that if an additional pumping appliance was available at Crescent Link it would be possible to maintain cover.
- Acknowledged the number of fires which had taken place at Altnagelvin Hospital. Whenever attending high rise fires it was policy to attack fires internally and there were procedures in place to deal with this. Aerial appliances would be used to assist and carry out the rescue exercise.
- Advised that any incident at Altnagelvin Hospital had a pre-determined attendance of 3 pumping appliances and 1 aerial appliance. Proposals to introduce an additional appliance would further enhance this provision.
- Pointed out that the statistics were based on a five year period and whilst they did show fluctuations they ultimately reflected a downward trend in serious incidents.
- Assured that cover was not being removed from the City.
- Advised that there would be the potential for support from Fermanagh for Portadown if required. This was a part-time crew which was reflective of risk and demand.
- Referred to the need to evaluate and review the service in accordance with reductions in budget.
- Welcomed the fact that additional monies had been made available in respect of recruitment which allowed the carrying out of a needs based recruitment exercise and maintain human resource levels in Dungannon and Strabane.
- Explained that responses in the City had not been compromised. When attending high rise fires the primary operation was internal. The rescue procedure was to enter and remove persons from the building.
- Advised that NIFRS was currently going through a continuous recruitment process. Castledearg had not been included in the previous recruitment exercise but would be scheduled during the coming year.

- Reiterated that the Castlederg station was currently under consideration in terms of assessing its risk profile and the ability of the Station to respond.

-

The Assistant Chief Fire Officer and the Area Commander (Western Division) were thanked for their attendance and they withdrew from the Meeting.

#### **GSP5/18 Chairpersons Business**

There was no Chairpersons Business.

#### **GSP6/18 Confirmation of the Open Minutes of the Governance and Strategic Planning Committee held on 28 November 2017.**

The Open Minutes of Meeting held on 28 November 2017 (GSP169/17 – GSP177/17) were submitted.

Councillor Tierney advised that his attendance was recorded as a non-Member of Committee.

Councillor Reilly advised that although he was in attendance as a non-Member his attendance was not recorded in the Minutes.

It was agreed that the Minutes would be amended accordingly.

It was subsequently agreed that the Open Minutes of Meeting held on 28 November 2017 (GSP169/17-GSP177/17), as amended, be accepted and adopted.

#### **Matters Arising**

#### **GSP7/18 Closure of Omagh Electoral Office (GSP177/17)**

Alderman Hussey welcomed the fact that the Electoral Board had acquired new premises in Omagh.

#### **GSP8/18 Capital Projects Approval – Clooney Greenway – Lands Acquisition (GSP176/17)**

The Chief Executive advised that a response had been received from the Department for Communities to a request made by Council for financial assistance towards the development of the above project. The

response stated that whilst the Department would wish to be in a position to secure funding unfortunately due to budget limitations they were not in a position to confirm funding in respect of this project at this time. However, they would reconsider budget allocations in 2018/19 and would keep Council updated in terms of budget allocation.

The Chief Executive advised that Council were constantly meeting with representatives from the Department for Communities in an effort to secure funding for this and other Council projects.

### **GSP9/18 Update in the Development of a Growth Deal for the City Region**

The Head of Finance presented the above report a copy of which had been previously circulated to Members. He advised that the purpose of the report was to update Members on progress towards the development of Growth Deal for the City Region.

The Chief Executive advised that Officers were endeavouring to arrange a Meeting the following week with the Department of Infrastructure, Department of Economy, Department of Finance and Department for Communities to discuss the matter. He also confirmed that he would be contacting the newly appointed Secretary of State for NI in this regard.

The Chief Executive further advised that he would form part of a delegation arranged by Foyle MP, Elisha McCallion to meet with the Secretary of State for Communities, Local Government and Housing in London the following week to explore the potential of investment opportunities for the City.

Councillor Cooper referred to the need to explore all opportunities to advance this project. He referred to the delegation arranged by the Foyle MP referred to above and advised that this would include the University of Ulster and the Chamber of Commerce. He suggested that any other interested bodies wishing to partake in the delegation should contact the constituency officer of Foyle MP, Elisha McCallion. He said it was important to pursue as many different angles as possible in an effort to advance this Deal.

Councillor Reilly welcomed the cross-party support for a Growth Deal which the City was deserving of. He said his Party had long recognised the benefits of a City Deal for the City and district and referred to the

efforts of the former Foyle MP, Mark Durkan, who had worked tirelessly in this regard. He said it was unfortunate that those parties who were now pursuing this had not realised its benefits earlier and taken action to avoid many opportunities having been wasted. He referred to the Chancellor's Autumn Statement following which the former Secretary of State had met with Colm Eastwood MLA and had confirmed that he would consider a City Deal for this area. He referred to the need for Council to do all in its power to have this delivered. He stated that a City Deal and its potential could totally transform the current bleak economic situation.

Alderman Hussey referred to the positive engagement which had taken place in this regard. He queried when it was envisaged elected representatives would be represented at future engagements.

Subsequently the Committee

**Recommended that Members endorse the progress made to date in the development of a Growth Deal for the City Region**

#### **GSP10/18 Rate Support Grant Cuts**

The Lead Finance Officer presented the above report a copy of which had been previously circulated to Members. He advised that the purpose of the report was to update Members on recent correspondence in relation to Rates Support Grant and to endorse continued engagement both at Officer and Member level to restore this vital grant to its' original level.

The Lead Finance Officer advised that the Department of Finance had issued a Brief in relation to Northern Ireland budgetary outlook in terms of budget planning. He stated that the Rates Support Grant had been referred to as one avenue for reducing savings. He advised that Council had responded to the Brief through Nilga in clear terms regarding Council's position in relation to cuts in the Rates Support Grant and were working with Nilga to ensure this was the position of each of the Councils involved and a direct response had been forwarded for Derry city and Strabane District Council.

The Chief Executive stated that those elected representatives who were members of Nilga would recall that the Permanent Secretary had attended a Meeting of Nilga held in late November when he gave a



presentation on priorities for the Department and particular reference had been made to the Rates Support Grant and mechanisms for review. He stated that Council had indicated the need for Councils to be involved in the review process in order that it understood the terms of reference. In a subsequent letter to the Secretary of State he had referred to the effect any reduction would have on those 7 Councils affected and the potential impact on this Council alone would be in excess of £300,000. He stated that Council had reiterated its opposition to any cuts in the Rates Support Grant.

The Chief Executive continued that a formal response had not yet been received from the Permanent Secretary and had made verbal representations to him particularly as part of the Rates Estimates process for the incoming year.

Councillor Cooper expressed concern at potential further cuts and referred to the impact of the current cuts in the Rates Support Grant. He referred to the ultimate cost to Council by the Department cutting the Rates Support Grant in terms of leverage from projects. He stated that both the Foyle MP, Elisha McCallion and his Party had made concerted attempts to contact the Permanent Secretary and the Head of the Civil Service to establish what was being proposed. He stated that any further proposed cuts would create greater disparity between the 7 Councils affected by the cuts and the remaining 4 Councils. He stated that this was a senseless act both in financial terms and impact on community. He concluded that his Party would continue to work to ensure these cuts did not come into effect.

Councillor Reilly said it was clear that this was a major issue for the ratepayers of all those Councils affected. He stated that the former Secretary of State had said that this was a consequence of previous NI Executives which was not to address imbalance across Northern Ireland. He criticised the fact that 4 wealthy Councils would not be affected however those worse off Councils were being hit hardest. He referred to the fact that the former Foyle MP, Mark Durkan, had made representations to the Secretary of State and Westminster that such pressures would not have to be faced. He expressed concern at those parties who had neglected their opportunity to influence such an outcome and it was therefore now necessary to contact Ministers from other countries to seek their assistance in preventing these cuts. He said Council must do all in its power to prevent these cuts being introduced and address the regional imbalances which existed.

Councillor Gallagher referred to a promise of additional Rates Support Grant following the introduction of RPA and the subsequent merger of Councils which had now been reneged upon. He stated that the proposed further cuts would prove a double tax on ratepayers. He expressed concern that the approach adopted by Council in previous years had been ignored and suggested that Derry City and Strabane District Council now adopt an independent stance declaring that it would not accept these cuts and suggesting that as one of the Councils suffering greatest deprivation it be considered for additional Rates Support Grant.

The Committee

**Recommended**      **that Members note the recent correspondence in relation to rates Support grant and endorse continued engagement both at Officer and Member level to restore this vital grant to its' original level of 18.3m.**

**GSP11/18      Revised Pay Scales**

The Lead Human Resources Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to seek Members' approval for revised Pay Scales which have been agreed with the Trade Unions for Council employees.

The Committee

**Recommended**      **that Members adopt the pay scales as outlined in Appendix 1.**

**GSP12/18      Motion on Naming of Brandywell Stadium and Other Council Assets.**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to seek Elected Member approval for the establishment of and nominations to a dedicated Cross Party Elected Member Working group to take

forward the implementation of the Motion set out in Paragraph 2.1 of the report.

The Committee

**Recommended** that: (i) a dedicated working group is established to take forward the implementation of the motion set out in paragraph 2.1 of the report. (ii) that Alderman Hussey, Councillors, Carr, Logue and Reilly be nominated to serve on the Working Group.

**GSP13/18 Performance Improvement Duty – Audit and Assessment Report for 2017-18**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the above report was to advise of and seek elected Member endorsement of the outcome of the Improvement Audit and Assessment for 2017/18, carried out by the Local Government Auditor.

The Committee

**Recommended** that Members endorse the outcome of the Improvement Audit and Assessment for 2017/18, carried out by the Local Government Author.

**GSP14/18 Nomination to Northern Ireland Local Government Association's Regional Elected Member Development Working Group**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to seek endorsement of the nomination from the Council's Elected Member Development Group for a Member to sit on the Northern Ireland Local Government Association (NILGA) Regional Elected Member Development Working Group.

The Committee

**Recommended** that Members approve Councillor C Kelly as the Council's representative on NILGA's Regional Elected Member Development Working Group.

**GSP15/18 National Association of Councillors Environment Conference**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to consider Member attendance at the national Association of Councillors Environment Conference.

The Committee

**Recommended** that no Members be nominated to attend this conference.

**GSP16/18 Risk Assessment on the Role of a Councillor**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had previously been circulated to Members. She advised that the purpose of the report was to communicate and seek endorsement of the Risk Assessment on the role of a Councillor and to seek Member support in complying with the associated additional control measures identified.

In response to a query from Councillor McMahon the Lead Democratic Services and Improvement Officer confirmed that it would be possible to arrange an afternoon session for those Members who were unable to attend the morning session. This would be additional to the morning Workshop.

The Committee

**Recommended** that Members endorse the Risk Assessment completed on the role of a Councillor including providing their support in complying with the associated additional control measures identified.

**Open for Information**

**GSP17/18 Emergency Planning - Future Emergency Planning Group Model**

The Lead Finance officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to update Member's on the revised model for Sub-regional contingencies in Northern Ireland and the associated transition arrangements and timescales.

In response to a query from Alderman Hussey, the Chief Executive confirmed that the new arrangements would take effect from 15 January 2018. He advised that the current Chairperson of the Northern EPG was the Chief Executive of Causeway Coast and Glens Council and he would be operating in a deputy role.

The Committee noted the content of the report.

**GSP18/18 Update on the North West Strategic Growth Partnership Meeting.**

The Chief Executive presented the above report, a copy of which had been previously circulated to Members. He advised that the purpose of the report was to provide Members with as update in the meeting of the North West Strategic growth Partnership held on Thursday 14 December 2017.

The Committee noted the content of the report.

**GSP19/18 Registration with the Information Commissioner Office**

The Lead Democratic Services and Improvement Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to advise members of data protection registration requirements under the Data Protection Act 1998.

The Committee noted the content of the report.

**GSP20/18 Ombudsman (NI) Act 2016**

The Lead Legal Services officer presented the above report, a copy of which had been previously circulated to Members. He advised that the purpose of the report was to advise members of correspondence received from the Northern Ireland Public Services Ombudsman is

relation to new powers under the Ombudsman (NI) Act 2016 (the 2016 Act).

The Committee noted the content of the report.

**The Meeting terminated at 5.40 pm**

\_\_\_\_\_ **Chairperson**

\_\_\_\_\_ **Date**

## Derry City and Strabane District Council

**Open Minutes of the Planning Committee Meeting held in the Council Chamber, Guildhall, Derry on Wednesday 10 January 2018 at 2.00pm.**

---

**Present: - Councillor D Kelly (Chairperson), Aldermen Bresland, M Hamilton, Kerrigan, McClintock; Councillor Hassan, Jackson, R McHugh, McGuire, Logue, Boyle, Hastings, Gardiner and Dobbins.**

**In Attendance: - Director of Environment & Regeneration (Mrs K Phillips), Lead Legal Services Officer (Mr P Kingston), Development Officer, (Mr E Molloy) Principal Planning Officers (Mrs S McCracken, Mrs A McNee, Mr P McCaughey), Planning Officers (Ms S Barrett, Mr C Rodgers, Mr K Donaghey, Mrs R McMEnamin)**

**Planning Administrator (Mrs C Corry) and Committee Services Assistants (Mrs J Short and Ms L Bell).**

---

**P01/18 Notice and Summons for Meeting**

The Principal Planning Officer read the Notice and Summons for the Meeting.

**P02/18 Member Attendance and Apologies**

There were no apologies received from Members. Apologies were received from the Head of Planning.

**P03/18 Declaration of Members' Interests**

Alderman M Hamilton declared an interest in Planning Application LA11/2016/0944/O.

**Open for Decision**

**P04/18 Chairperson's Business**

The Chair welcomed everyone to the first Meeting of the Planning Committee for 2018 and wished everyone a Happy New Year.

**P05/18 Strabane Area Plan Update**

The Chair advised that the Strabane Area Plan update report would be presented at the next Meeting of the Planning Committee.

**P06/18 Late Information – A/2015/0171/F**

The Chair advised that late information was received in relation to the above application and Members would be given the opportunity to review the information prior to presentation by the Planning Officer.

**P07/18 Confirmation of the Open Minutes of the Planning Committee held on Wednesday 29 November 2017**

Following clarification of a point by Councillor McGuire. The Open Minutes of the Planning Committee held on 29 November 2017 (P171/17–P183/17) were agreed and signed by the Chair of Committee.

**P08/18 Matters Arising**

There were no matters arising.

**P09/18 Planning Application List with Recommendation for Decision**

The Planning Officers presented the following applications for decision:

**Reconsidered Applications**

**LA11/2017/0648/F - Agricultural building on lands located at 64m NW of No. 324 Longland Road, Claudy.**

The Planning Officer presented the above planning application, details of which had been previously circulated to Members. An overview on the background to the application was provided and based on material consideration and in line with planning policy, it was recommended to refuse planning permission.

The agent Mr Quigg addressed the Committee.

Councillor McGuire moved, seconded by Councillor Hassan that planning approval be granted, subject to the conditions as outlined within the report.

A vote was taken on the proposal and received unanimous support.



The Committee

**Resolved that planning application LA11/2017/0648/F be approved planning permission, subject to the conditions as outlined within the report.**

**LA11/2016/0944/O -Site for social housing development on lands at Ballygudden Road (to the rear of No's 8-22 Ballycanice Close), Eglinton, Londonderry.**

The Planning Officer presented the above planning application, details of which had been previously circulated to Members. The Planning Officer advised that the above application had been returned to Committee following previous presentations at meetings held on 3 May 2017 and 12 June 2017, as Members voted not to accept the Officer recommendation to refuse. She referred to the proposed conditions to be attached if approval was granted to the above scheme.

The agent, Mr Kennedy addressed the Committee.

Alderman McClintock moved, seconded by Councillor Hastings to approve planning permission subject to the conditions as outlined within the report.

The outcome of the vote was; For 12, Against 0, Abstention 1. The proposal was carried.

The Committee

**Resolved that planning application LA11/2016/0944/O be granted planning approval subject to the conditions as outlined within the report.**

**LA11/2016/0746/O - Proposed site for dwelling and garage at lands between 10 and 12 McLean Road, Campsie, Derry.**

The Planning Officer presented the above planning application, details of which had been previously circulated to Members. An overview of

the background to the application was provided and given that the information on outstanding issue of the odour assessment had not been provided as requested, it was therefore recommended that the application be refused for the reason as outlined within the report.

The agent, Mr Tate addressed the Committee.

Discussion ensued after which Councillor Boyle moved, seconded by Alderman McClintock that planning permission be granted subject to delegated authority to include conditions without the submission of odour assessment report from Northern Ireland Water.

The outcome of the vote was; For 12, Against 1, Abstention 0. The proposal was carried.

The Committee

**Resolved that planning application LA11/2016/0746/O be granted planning permission, subject to conditions and that authority be delegated to Officers to draft appropriate conditions.**

#### **Applications Returning Following Site Inspection**

**LA11/2016/0721/F -Proposed 225kW wind turbine comprising of a V27 model with a 30M hub height and a 27m rotor diameter on lands at approximately 490 metres South East of No.63 Curlyhill Road, Strabane.**

The Planning Officer presented the above planning application, details of which had been previously circulated to Members. She explained that the application had been returned to Committee following a site inspection on 13 December 2017, at Members' request. She gave an update on the application and having considered the proposal against policy, the objections received and the consultation responses received an approval was recommended subject to the conditions as outlined within the report.

Ms Cassidy, the applicant's agent addressed the Committee.

Councillor McGuire expressed concern that the site will look clustered particularly from the Ballymagorry direction and questioned if the application should be treated as a windfarm, as noted in the SPSS.

The Planning Officer in response to comments raised by Members advised that the existing turbines were submitted by 3 separate applicants and therefore could not be construed as a windfarm.

The Lead Legal Services Officer advised that DfI were currently reviewing policy on this issue, however the application presented today had to be considered as an individual submission.

Councillor McGuire remarked that due to an element of contradiction of policy in terms of the definition of a windfarm he would have to abstain from voting on the proposal presented.

Alderman McClintock stated that she had not attended the site visit and therefore would have to abstain from the vote on this occasion.

Discussion ensued after which Alderman Bresland moved, seconded by Alderman M Hamilton to accept the recommendation to approve planning permission.

The outcome of the vote; For 7, Against 1, Abstention 5. The proposal was carried.

The Committee

**Resolved that planning application LA11/2016/0721/F be approved planning permission subject to the conditions as outlined within the report.**

**LA11/2017/0662/O -Proposed site for erection of new 1 and 3/4 storey farm dwelling, detached garage and septic tank on lands adjacent and to South West of 82 Ballyhanedin Road, Claudy BT47 4ER.**

The Planning Officer presented the above application, details of which had been previously circulated to Members. He reported that the

application was returned to Committee following a site inspection requested by Members. He advised that having considered all material and in line with planning policy it was recommended to refuse planning permission, subject to the reasons as outlined within the report.

Mr Donaghy, the applicant's agent addressed the Committee.

Councillor Dobbins joined the meeting at this stage.

Councillor Boyle commented that there was a contradiction in terms of request for odour reports and location of slurry tanks on the site and therefore he proposed not to accept the recommendation, on the grounds of health and safety, to refuse planning permission and for the application to be reconsidered. The proposal was seconded by Councillor McGuire.

The outcome of the vote; For 11, Against 0, Abstention 3. The proposal was carried.

The Committee

**Resolved not to accept the recommendation to refuse planning application LA11/2017/0662/O and to be returned for further consideration.**

### **New Applications**

**A/2014/0495/F - Construction of manager's dwelling and 6 no cottage style apartments in 2 no blocks with associated landscape works to provide tourism based "fishing end use" on the site, under PPS 16 on land opposite 52 Lismacarroil Road/Glenshane Road, Crossballycormick, Londonderry.**

The Planning Officer presented the above application, details of which had been previously circulated to Members. A summary of the application was provided and in consideration of all material and in line with planning policy, it was recommended to approve planning permission subject to the conditions as outlined within the report.

Mr Blackwood addressed the Committee in objection to the application.

Ms Deery (Applicant) also addressed the Committee.

Councillor Boyle referred to the objectors concerns in relation to processes and stated it was important that they be addressed.

The Lead Legal Services Officer advised that in the ingoing case involving River Faughan Anglers and the UK Government all issues remained in dispute and the UK Government had not conceded on any grounds of legal dispute.

The Principal Planning Officer clarified that there was no evidence to suggest that the proposal was not economically viable, and the issues regarding EIA screening had not been challenged. She further stated that no objections had been received following consultation with Shared Environmental Services. She added that the determining factor in the approval was site history and the existing development had materially started and that was the determining weight to recommend an approval.

Councillor Gardiner expressed support of opportunities to develop tourism facilities within the District. She queried the removal of the disability stands on site and asked that disability access be investigated.

Councillor Logue moved, seconded by Councillor Dobbins to accept the officer recommendation to approve planning permission. The outcome of the vote was unanimous support of the proposal.

The Committee

**Resolved that planning application A/2014/0495/F be granted planning permission subject to the conditions as outlined within the report.**

### **Reconsidered Applications**

**LA11/2017/0438/O- Proposed storey and a half dwelling and garage on lands 20m East of 20 Drumman Road, Dunamanagh, Strabane.**

Councillors Jackson and Gardiner were not in attendance during the

discussion of this application.

The Principal Planning Officer presented the above planning application, details of which had been previously circulated to Members. A synopsis of the current position of the application was given and after evaluating the facts based on Planning Policy, a recommendation was made to refuse planning permission. It was noted however that a meeting of the Committee on the 29 November 2017 Members voted not to accept the Officer recommendation and voted to approve planning permission.

Councillor McGuire proposed, seconded by Councillor Hastings to approve planning permission, subject to the conditions as outlined within the report. The vote was unanimous support of the proposal.

The Committee

**Resolved that planning application LA11/2017/0438/O be approved planning permission subject to conditions as outlined within the report.**

### **New Applications**

**LA11/2017/0711/RM - Proposed residential development comprising 66 no. dwellings on lands at Galliagh, lands South of Skeoge Link Road and approximately 300 metres North East of Nos 14-16 Lower Galliagh Road, Derry.**

Councillors Boyle and McGuire and Alderman Bresland were not in attendance during the discussion of this application.

The Principal Planning Officer presented the above application, details of which had been previously circulated to Members. An overview on the application background was provided and based on an evaluation of the facts together with relevant Planning Policy the Planning Officer recommended to approve the application.

Councillor Hassan welcomed the application and stated that a development of this nature should include adequate provision of

leisure and youth facilities.

Councillor Dobbins agreed with the previous speaker and added that the demand for single storey housing for the disabled and elderly residents should also be considered when designing social housing.

Councillor Hassan moved, seconded by Councillor Dobbins. The vote was unanimous in favour of the proposal to accept the Officer's recommendation to approve planning permission.

The Committee

**Resolved that planning application  
LA11/2017/0711/RM be approved  
planning permission subject to the  
conditions as outlined in the report**

**LA11/2017/0252/F - Erection of 65 no. residential units, comprising of detached, semi-detached and townhouse dwellings, including all other associated site works. Single vehicular access will be provided from Mount Carmel Heights on lands to the North West of Evisk Road, North of Newtownkennedy Street and East of Mount Carmel Heights, Strabane BT82 8JT.**

Councillors Boyle and McGuire and Alderman Bresland were not in attendance during the discussion of this application.

The Principal Planning Officer presented the above application, details of which had been previously circulated to Members. She provided an overview of the application and following material consideration together with relevant Planning Policy recommended that planning permission be approved, subject to the conditions as outlined within the report.

In response to a query from the Chair, the Principal Planning Officer confirmed that the pedestrian access on the east of the site exited onto the garden of a private property, however this land had previously been used as an access to the school site. She stated that the land ownership would be a civil matter for the home owner and the developer.

Councillor R McHugh moved, seconded by Alderman Kerrigan that the

application be approved planning permission. The vote was unanimous support of the proposal.

The Committee

**Resolved that planning application LA11/2017/0252/F be approved planning permission subject to the conditions as outlined within the report.**

**LA11/2015/0381/F- Proposed change of use, extension and alterations involving the partial demolition of rear return to 33 Waterloo Street and 14 Harvey Street. Work to provide new public bar areas and emergency escape stair at both ground and first floor level connected to the adjoining licensed premises at 27-31 Waterloo Street. Emergency stair terminating at lower ground level. Works also include internal alterations at second floor level within 27-31 Waterloo Street to provide new toilet facilities. Change of existing ground floor external wall finish from render bands to brick slips along Waterloo Street on Nos 27-33 Waterloo Street (re-advertisement : amended proposal) at Nos 27-33 Waterloo Street & 14 Harvey Street, Derry.**

The Chair advised that the above application was withdrawn from the agenda and would be presented at a later date.

**LA11/2017/0412/F-Proposed 2 storey extension to existing licensed premises at 27/33 Waterloo Street to provide store and keg store at ground floor level and part covered/part open-air beer garden and smoking area at first floor level on gap site between 12/14 Harvey Street on lands between 12-14 Harvey Street, Derry.**

The Chair advised that the above application was withdrawn.

**LA11/2015/0383/DCA- Proposed demolition of a section of unstable rear return to 33 Waterloo Street and 14 Harvey Street from ground floor level in 33 Waterloo Street up and including the existing pitched and flat roof construction. The element of the existing rear return to Waterloo Street and 14 Harvey Street from ground floor level in 33 Waterloo Street down to Harvey Street to be retained. The proposed extension and alterations application**



**lodged with this application covers the new elements of proposed construction to replace the areas proposed for demolition at 33 Waterloo Street & 14 Harvey Street, Derry.**

The Chair advised that the above application was withdrawn from the agenda and would be presented at a later date.

**LA11/2017/0592/F - Proposed erection of 6 No. 3 storey houses (social housing) on lands adjoining Telstar public house and No 1 Arran Court, Central Drive, Creggan, Derry.**

Councillors McGuire and Hassan and Alderman Kerrigan were not in attendance during discussion of this application.

The Planning Officer presented the above application, details of which had been previously circulated to Members. An overview of the background to the application was provided and it was recommended to approve planning permission.

Councillor Logue moved, seconded by Councillor Boyle that the application be approved subject to conditions as outlined within the report. The vote was unanimous in favour of the proposal.

The Committee

**Resolved that planning application LA11/2017/0592/F be approved planning permission subject to the conditions as outlined in the report.**

**LA11/2017/0733/O - Proposed dwelling and garage on lands approximately 30m West/North West of No 51 Towncastle Road, Hollyhill, Strabane.**

The Chair advised that the above application had been deferred in order to allow a site visit to take place.

**LA11/2017/0785/F - Proposed storey and half rear extension to existing house at No. 20 Hampstead Park, Culmore Road.**

The Planning Officer presented the above application, details of which

had been previously circulated to Members. An overview of the background to the application was provided and it was recommended to refuse planning permission for reasons as outlined within the report.

The applicant, Ms. Canny together with her father Mr Canny addressed the Committee.

In response to queries from Councillors Boyle and Hassan, Mr. Canny confirmed that on advice from the Planning department, various adaptations to the plans had been made to the design.

Discussion ensued after which Councillor Hassan moved, seconded by Alderman M Hamilton to overturn the recommendation and for planning permission to be granted due to the precedents set by similar buildings within the Culmore area.

The outcome of the Vote; For 13, Against 1, Abstention 1.

The Committee

**Resolved not to accept the recommendation to refuse planning application LA11/2017/0785/F and to be returned for further consideration.**

**LA11/2017/0829/F- Proposed upgrade of existing playing pitches to provide a new grass floodlit GAA football pitch with modular changing facilities and associated site work, and the refurbishment of existing all-weather multi-use pitch at the former grounds of Immaculate Conception College, Trench Road, Derry.**

Councillors Hassan, McGuire, Jackson and Alderman Kerrigan were not present during the discussion of this application.

The Planning Officer presented the above application, details of which had been previously circulated to Members. A summary of the application was provided and based on material consideration and in line with planning policy it was recommended to approve planning permission.

Councillors Logue, Gardiner and Alderman McClintock welcomed the

application and highlighted the benefits created by the regeneration of old school sites within the District.

Councillor Logue moved, seconded by Councillor Gardiner to approve planning permission subject to the conditions as outlined within the report.

The Committee

**Resolved that planning application LA11/2017/0829/F be approved planning permission subject to conditions as outlined in the report.**

**LA11/2017/0112/F - Proposed retention of extension of existing car parking facility for the display for sale of cars to lands adjacent to Units 1B - 5B Ballinska Business Park on lands 30 metres North East of units 1B-5B Ballinska Business Park, Derry.**

Councillors Hassan and McGuire were not present during the discussion of this application.

The Planning Officer presented the above application, details of which had been previously circulated to Members. An overview of the application was provided and following material consideration in line with planning policy, it was recommended to refuse planning permission.

Councillors Boyle and Jackson voiced their concerns that the approval of this application would have an impact on the development of the Bunrana Road widening scheme.

Councillor Gardiner stated that as the Bunrana Road was a gateway to the City the proposed application would not project an attractive visual image for visitors to the City.

Councillor Boyle moved, seconded by Councillor Gardiner that the application be refused planning permission for reasons as outlined within the report. The vote was unanimous in favour of the proposal.

The Committee

**Resolved that planning application LA11/2017/0112/F be refused planning permission for reasons as outlined in the report.**

**A/2015/0171/F - Retention of existing allotments along with associated storage sheds (with proposed access and parking) on lands at Carrakeel Drive, Maydown Industrial Estate, Maydown.**

Councillors McGuire and Hassan were not present for the discussion on this application.

The Planning Officer presented the above application, details of which had been previously circulated to Members. A synopsis of the application was given and after material consideration in-line with planning policy, it was recommended to refuse planning permission for reasons as outlined within the report.

Councillors Boyle and Hastings acknowledged the benefits to mental health that this application would create. They also acknowledged the need for a contamination report in order for a decision to be made on the application.

In response to a request from Councillor Boyle, the Principal Planning Officer explained that in order for re-zoning of the land to be considered the applicant would have to prove exceptional circumstances which currently were not evident. She also indicated that although the allotments had been established for some time, the application was retrospective and would be subject to enforcement action.

Alderman McClintock advised that she felt the layout of the land would not attract users of an industrial nature. She sympathized with the applicant on the requirement of a costly contamination report without the guarantee of approval.

Councillor Dobbins voiced her concerns that assumptions could not be made regarding possible outcomes of the contamination report. She also stated that she would be sympathetic to overturning the zoning allocation for the land, as the project had proved its sustainability.

The Chair urged Members to be cautious when making assumptions,

where no study had taken place.

Councillor Logue stated that although she felt the application provided benefits to mental health, she felt it would be negligent of Council to approve the application whilst they had the knowledge of possible contamination. She suggested that the applicant be advised in researching sources of funding to cover the costs of the contamination report, so that Council could then approve the application with confidence.

The Lead Legal Services Officer confirmed that the late information received confirmed that the applicant accepted that the application cannot proceed without the contamination report. However, he stated that even if the contamination report was completed, approval could not be guaranteed due to the zoning of the site as existing industrial land.

The Principal Planning Officer advised that the Local Development Plan (LDP) process would continue to address the issue of land zoning and alternative usage of industrial land. However, he urged caution that if a non- industrial development was approved on industrial land that this could discourage other industrial developments from locating on site.

The Chair echoed the need for the contamination report and urged Members to focus on the Planning Policy.

Councillor Boyle proposed a deferral to allow time for a contamination report to be submitted. The Chair seconded the proposal and on advice from the Lead Legal Service Officer suggested that this should be for a period of 3 months.

The Committee

**Resolved that planning application A/2015/0171/F be deferred for a period of 3 months to allow time for a contamination report to be submitted.**

**LA11/2015/0639/O - Proposed dwelling on a farm on lands adjacent to 19 Terrydreen Road, Feeny.**

The Planning Officer presented the above application, details of which had been previously circulated to Members. An overview of the application

was provided and in consideration of the information and in line with planning policy the Planning Officer recommended a refusal for reasons as outlined within the report.

The agent, Mr. Boyle addressed the Committee in support of the application.

In response to queries from Members, the Lead Legal Services Officer explained that in order to comply with CTY10 the farm had to be active for a period of 6 years and material evidence was required to establish proof of farm activity. He suggested that the application be deferred so to allow for relevant information to be submitted by the applicant.

Discussion ensued after which the Chair moved, seconded by Councillor Boyle that the application be deferred for a period of 1 month to allow the applicant to submit additional information.

The Committee

**Resolved that planning application LA11/2015/0639/O be deferred for a period of 1 month, to allow time for submission of evidence of active farming on site.**

**P10/18 Donegal County Council – Consultation on Draft Seven Strategic Towns Local Area Plan 2018-2024**

The Senior Planning Officer presented the above report, a copy of which had been previously circulated to Members. He advised that the purpose of the report was to advise Members of a public consultation recently received from Donegal County Council on the Draft Seven Towns Local Area Plan (the Draft LAP) 2018-2024 and associated Environmental Report.

Discussion ensued after which Councillor Jackson moved, seconded by Councillor Boyle that Members note the content of the report and agree to issue the response attached to the report from the Council to Donegal County Council Planning Officials.

The Committee

**Recommended that Members note the content of**

**the report and agree to issue the response attached to the report from the Council to Donegal County Council Planning Officials.**

**P11/18 Northern and Western Regional Assembly (RoI) – Consultation on Regional Spatial and Economic Strategy**

The Senior Planning Officer presented the above report, a copy of which had been previously circulated to Members. He advised that the purpose of the report was to advise Members of a consultation recently received from the Northern and Western Regional Assembly (RoI) on an Issues Paper for a new Regional Spatial and Economic Strategy (RSES).

Councillor Dobbins moved, seconded by Councillor Logue that Members note and agree that Planning Officials will attend the consultation workshop and will hence provide a part-input into a wider response from Council on this consultation.

The Committee

**Recommended that Members note the contents of the report and agree that Planning Officials attend the consultation workshop and hence will provide a part-input into a wider response from Council on this consultation. If Members wished to provide a part-input on any particular Planning aspect of this consultation, that they forward to Planning Officials before 17 January in advance of the consultation workshop.**

**P12/18 Member Workshops – February 2018**

The Principal Planning Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to advise Members of two planning

workshops to be held in February 2018, details of which were outlined within the report.

Councillor Boyle commented that through the Member Development Working Group he had been advised that non Committee Members wished to attend the workshops.

The Committee

**Recommended**      **that Members confirm that they are content with the dates and time as detailed in the report and that all members of Council could attend the workshops if they so wished.**

**P13/18      Planning Portal Information Morning – January 2018**

The Principal Planning Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to advise Members of an information morning for elected Members in relation to the Planning Portal on 23 January 2018.

The Committee

**Recommended**      **that Members advise the Member Services Officer if they wished to attend the information session to enable a response to be submitted to DFI by 13 January 2018.**

**Open for Information**

**P14/18      Appeals Update**

The Principal Planning Officer presented the above report, a copy of which had been previously circulated to Members. She advised that the purpose of the report was to appraise Members on planning appeals currently in the system.

The Committee



**Recommended that Members note the update on appeals.**

**P15/18 List of Decisions Issued- December 2017**

The List of Decisions Issued during the month of December 2017 were circulated to Members for information.

The Committee

**Recommended that Council note for information the list of Decisions issued during the month of December 2017.**

**The Meeting went into confidential business.**

**The meeting terminated at 7.25pm.**

This page is intentionally left blank

## Derry City and Strabane District Council

**Open Minutes of Assurance, Audit and Risk Committee held in the Council Chamber, Guildhall, Derry on Thursday 11 January 2018 at 4.00pm.**

---

**Present: - Councillor McGinley (in the Chair); Aldermen McClintock and Thompson; Councillors Carlin, Donnelly, Duffy, Gallagher, Hastings, McKeever, McMahon, O'Reilly, Reilly and Robinson.**

**Non-Members of Committee: Alderman M Hamilton and Councillor Carr.**

**In Attendance: - Director of Environment and Regeneration (Mrs K Phillips), Director of Health and Communities (Mrs K McFarland), Lead Assurance Officer (Mrs D McDonnell), Lead Finance Officer (Mr A Dallas), Lead Democratic Services and Improvement Officer (Ms E Cavanagh), Corporate Health and Safety Officer (Mrs O O'Doherty), Committee Services Assistant (Mrs S Lynch).**

**Representing NIAO: Mr Stephen Knox**

---

### **AAR1/18 Notice and Summons for Meeting**

The Lead Assurance Officer read the Notice and Summons for the Meeting.

### **AAR2/18 Apologies**

Apologies of absence were received from Councillor D Kelly.

### **AAR3/18 Declarations of Members' Interests**

Both Councillor Reilly and Councillor Hastings declared a non-pecuniary interest in Item 9 on the agenda – Report to Those Charged with Governance.

### **Open for Decision**

#### **AAR4/18 Deputations**

There were no deputations.

**AAR5/18 Chairperson's Business**

There was no Chairperson's Business.

**AAR6/18 Confirmation of the Open Minutes of the Assurance, Audit and Risk Committee held on Thursday 30 November 2017**

The Open Minutes of the Assurance, Audit and Risk Committee held on 30 November 2017 (AAR105/17 – AAR117/17) were confirmed and signed by the Chairperson.

**AAR7/18 Matters Arising**

Councillor Donnelly referred to item AAR115/17 in the previous minutes. He asked, as the Auditor was present could he clarify how many times the Audit office spoke with the complainant during the investigations.

Mr Knox advised he was not directly involved with the investigation therefore was unable to answer but assured Members he would find out and report back.

**AAR8/18 Corporate Health & Safety Wellbeing Update**

The Corporate Health and Safety Officer presented the above report. The purpose of the report was to provide Members with an update on discussions at the recent Health, Safety and Wellbeing Committee meeting held on 11<sup>th</sup> December 2017 and to seek Members continued endorsement for the health and safety systems and processes within Council.

Councillor Mc Mahon thanked the Officer for the report. He referred to item 2.1 within the report which detailed the Health and Safety risks associated to Health and Community Wellbeing. He expressed his concern that the progress bar on all risks were at 0%. He asked if there was a problem, and if so could a solution be identified.

The Director of Health and Communities indicated that activities relating to Health and Safety were ongoing and assured Members that the department were up to date with progress. She confirmed that some items were currently at 30% complete and the renewed action plan in the next quarter would show a significant shift in progress.

The Chair thanked the Corporate Health and Safety Officer for the report. He acknowledged that the reports were highly scrutinised and assured the Officer that the hard work did not go unnoticed. He reminded Members about the forthcoming training sessions.

The Corporate Health and Safety Officer confirmed that a Health and Safety Awareness Training session would take place on Friday 19<sup>th</sup> January at 11am. She advised for anyone unable to attend the morning session there was an additional session taking place on Tuesday 23<sup>rd</sup> January at 4pm.

The Committee

**Recommended that Council endorse the contents of the report presented.**

**AAR9/18 Report to Those Charged with Governance**

Mr Knox presented the above report. The purpose of the report was to update Member's on the final Report to those Charged with Governance for Derry City and Strabane District Council for 2016/2017.

The Lead Finance Officer stated that since the publication of the NIAO report matters had since progressed particularly in relation to the funding package for the North West Regional Development Group. It had been alluded that £2.5m could not be accessed for the North West Regional Development Group however a letter of offer from the Northern Ireland Government had since been received.

Councillor Gallagher referred to the findings on significant risks namely risk 1 relating to CODA. He referred back to communication from Stormont where they were to provide £7m towards the development and sustainability of the airport. He asked if Stormont were now considered a debtor and would the situation merit a legal challenge?

Councillor Reilly thanked the Auditor for the report. He declared a non-pecuniary interest in the item at hand. He thanked the Lead Finance Officer for the update in relation to the North West Regional Development Group and stated he would be keen to hear an update on the progress of implementing the other recommendations in the report.

Mr Knox responded to the Member query on CODA stating those potential funds from Stormont would be considered under the relevant Accounting Standard for revenue recognition.

The Lead Finance Officer reiterated what Mr Knox had said that this was deemed as revenue recognition and would be actioned as soon as a formal letter was received. He assured Members that Council Officers were working closely with Departmental Officials in relation to the release of this funding. He then provided a quick update as requested by Councillor Reilly on the remainder of the recommendations:

- The two recommendations on fixed assets – He said this was huge area with a large range of fixed assets and the assets highlighted by the auditor had nil book value.
- Debt management – Small debts would be pursued and collected. He confirmed there would be a write off exercise before year end.
- Purchasing System – The Agresso financial system is currently in the process of being upgraded. It is anticipated that this system will be operational over the summer months.
- Lodgement – Controls have been strengthened in this area.

Councillor Hastings also declared a non-pecuniary interest in this item.

The Committee

**Recommended that Council endorse the contents of the Report to those Charged with Governance 2016/17.**

#### **AAR10/18 DCSDC Annual Audit Letter**

The Auditor presented the above report details of which had been previously circulated to Members. The purpose of the report was to seek Member's endorsement of the Council's Annual Audit Letter for the financial year 2016/2017.

Councillor Duffy welcomed the new format stating it was easily understood. She referred back to the point which Mr Knox had highlighted on absenteeism. She stated that although it was still quite high she was delighted the issue was moving in a positive direction and it was clear officers' plans to reduce the number of days were effective.

The Lead Assurance Officer stated that a 6 monthly report on absenteeism had been presented at the September meeting of the Governance and Strategic Planning Committee in 2017 which actually showed a further 1.2 reduction in days from the end of March 2017.

The Committee

**Recommended that Council endorse the contents of the Annual Audit Letter for Derry City & Strabane District Council.**

**AAR11/18 Report NIAO Performance Duty**

The Auditor presented the above report details of which had been previously circulated to Members. The purpose of the report was to advise of and seek Elected Member endorsement of the outcome of the Improvement Audit and Assessment for 2017-18, carried out by the Local Government Auditor.

Councillor Reilly thanked the Auditor for the report presented. He wanted to note the great work thus far saying was a welcome step in the right direction.

The Chair gave credit to the Lead Democratic Services and Improvement Officer and said he felt Council seemed to have grasped performance improvement with matters moving in the right direction. He thanked the Auditor and all NIAO staff for their continued hard work.

The Committee

**Recommended that Council consider and endorse the outcome of the Improvement Audit and Assessment for 2017-18, carried out by the Local Government Auditor.**

**Open for Information**

**AAR12/18 Self-Insurance Programme - Claim Audit Report**

The Lead Assurance Officer presented the above report. The purpose of this report was to advise Members of a recent audit completed by Travelers Insurance Company Ltd in October 2017 of Council's claims management systems under its Self-Insurance programme.

The Committee

**Recommended that Members note the contents of the report.**

### **AAR13/18 National Fraud Initiative**

The Lead Assurance Officer presented the above report. The purpose of this report was to update Members on the results of the National Fraud Initiative exercise 2016/2017.

Councillor Carlin said that in order to avoid fundamental flaws and ensure robustness going forward, the insurance audit reports must take into account both former Councils i.e Strabane District Council and Derry City Council.

Councillor Gallagher echoed the sentiments of the previous speaker stating that the report on National Fraud Initiative mentioned Derry City Council and he asked that it be corrected.

The Lead Assurance Officer stated that she had since picked up on this and it was a genuine mistake which would be rectified as soon as possible.

Councillor Reilly highlighted that within the report it mentioned there was no action to take as no fraud had been identified which he felt again was a positive move forward.

The Committee

**Recommended that Members note the contents of the report.**

**Meeting terminated at 4.40pm.**



**Chairperson** \_\_\_\_\_

**Date** \_\_\_\_\_

This page is intentionally left blank

## **Derry City and Strabane District Council**

**Open Minutes of Business and Culture Committee Meeting held in the Chamber, Guildhall, Derry on Tuesday 16 January 2018 at 4.00pm.**

---

**Present:- Councillor Logue (Chairperson); Alderman R Hamilton, Hussey, Ramsey and Warke; Councillors Boyle, Cooper, Cusack, Fleming, McKnight, McGuire, O'Reilly and Reilly.**

**In Attendance:- Director of Business and Culture (Mr S Gillespie), Head of Business (Mr K O'Connor), Head of Culture (Ms A McCarter) Personal Assistant to Director of Business and Culture (Mrs J Galloway-Doherty) and Committee Services Assistant (Mrs J Short).**

---

### **BC01/18 Notice and Summons for Meeting**

The Director of Business and Culture read the Notice and Summons for the meeting.

### **BC02/18 Member Attendance and Apologies**

Apologies were recorded for Councillor McMahon.

### **BC03/18 Declarations of Members' Interests**

Councillor Fleming and Logue declared an interest in the following agenda items:

- Rural Development Programme – Update and Latest Awards
- Rural Development Programme – Broadband

Councillor's McKnight, Reilly and Boyle and Alderman Ramsey declared an interest in the following agenda item:

- Peace IV Local Action Plan Update

Councillor's Cooper, Logue and Alderman Hussey declared an interest in the following agenda item:

- Cultural Grant Aid Programme

**BC04/18 Chairperson's Business**

The Chair had no additional business to discuss on this occasion.

**Open for Decision**

**BC05/18 Confirmation of the Open Minutes of the Business and Culture Committee held on Tuesday 5 December 2017.**

The Open Minutes of the Business and Culture Committee Meeting held on 5 December 2017 (BC230-BC246/17) were agreed and signed by the Chair.

**BC06/18 Matters Arising**

There were no matters arising from the Minutes.

**BC07/18 Halloween 2017**

The Head of Culture presented the above report details of which had been previously circulated to Members. The purpose of the report was to update Members on the success of the Halloween Festival in 2017 and to outline plans for development of the Halloween Festival 2018 and to seek approval to move forward with procurement processes required.

Councillor Cooper thanked the Head of Culture for the comprehensive update report on the Halloween Festival for 2017. He said that it was encouraging to note the recommendation to set-up a wider Halloween planning group for this year's event. He added that in terms of performance the previous year, the event had exceeded all expectations of success rate. He also referred to the ongoing discussions with Tourism NI as referred to within the report and stated that he hoped TNI Officials would continue to provide assistance to ensure a successful application for International Event Funding so to attract international markets to the City and District.

Alderman Hussey thanked the Head of Culture for the comprehensive report. He referred to the proposed extension to the dates of the programme (31 October – 3 November 2018) and queried if

consideration was given towards the Castlederg Apple Fair event, scheduled to take place the previous weekend (26 October 2018).

The Head of Culture explained that Officers were mindful of the date of the Castlederg Apple Fair and would ensure that this event would be promoted as the first event to lead into the main Halloween Events scheduled the following weekend.

Councillor O'Reilly also thanked the Head of Culture for the detailed report. He acknowledged the involvement of all staff in the Halloween Event, not only in the planning stages but during delivery of the event on the ground. He welcomed the proposed extension of representation on the planning group to include Members and queried the nomination process.

The Head of Culture explained that an informal request for representation on the advisory group would be made to all Members of Business and Culture committee in due course.

Councillor Reilly concurred with the previous speakers remarks. He further referred to the development of the programme and suggested the inclusion of Council facilities for example, St Columb's Park as a location for a Ghost Story trail.

The Chair echoed the sentiments from Members. She said that it was encouraging to note that the event had international recognition. She referred to the previous year community events that had been delivered to an excellent standard and looked forward to this year's programme of events.

The Committee

**Recommended**      **i) that a wider Halloween planning group be set up to include Members as outlined.**

**ii) that the procurement processes outlined within the report be approved in order to allow successful contractors to be engaged and commence work to meet the deadlines required for the event. Council are asked to**

**pre-approve the appointment of selected organisations or companies, subject to all the existing procurement processes of Council. Officers will report back with an update report and record in the register of decisions. Other smaller items will be procured by way of quotation request subject to existing policy and procedures. All other items listed are covered on current annual tenders.**

**BC08/18 Guildhall Organ Festival**

The Head of Culture presented the above report details of which had been previously circulated to Members. The purpose of the report was to inform Members on the successful inaugural Guildhall Organ Festival which took place from 19 – 21 October 2017.

Alderman Hussey referred to the timing of the programme during the lunchtime period and commented that certain groups may prefer to attend the event during the evening time due to work commitments.

The Committee

**Recommended that Council agree i) for the Museum and Visitor Service start planning delivery of the second Guildhall Organ Festival in 2019. ii) for Officers to continue to develop the existing partnership with the Royal College of Organists Ulster University, Viscount Organs as well as looking for other partnerships and research additional funding opportunities.**

**BC09/18 Sperrins Future Search Update**

The Head of Culture presented the above report details of which had been previously circulated to Members. The purpose of the report was

to update Members on the current progress of the Sperrins Future Search initiative.

Councillor McGuire expressed his delight that progress was being achieved to discuss the development opportunities of the Sperrins in partnership with the other Councils. He said that he would hope that regular discussions continued so to retain the momentum on what had already been achieved. He added that it was important to continue with driving the initiative forward as the Sperrins provided a vital tourism asset for the District.

Alderman Hussey concurred with the previous speaker's comments. He further added that the Sperrins was an area of outstanding beauty and that the surrounding settlements complemented the area. He referred to the delivery model and the administrative input and urged that all Councils involved would ensure that budgetary resources be made available to progress the continued delivery of the Future Search Initiative.

The Committee

**Recommended that Council support the continued delivery of the Sperrins Future Search initiative including: additional workshops where deemed necessary and Future Search update event proposed for the New Year.**

**BC10/18 Waterside Half Marathon & Strabane Lifford Half Marathon Update**

The Head of Culture presented the above report details of which had been previously circulated to Members. The purpose of the report was to update Members on the evaluation of the 2017 Waterside Half Marathon and to outline plans for this coming years Waterside and Strabane-Lifford Half Marathon in 2018.

Councillor Fleming thanked the Head of Culture for a detailed comprehensive report. He said that it was encouraging to note an increase in participants at the events. He also acknowledged the work

of Officers in seeking additional funding to cover additional costs associated with increased safety and traffic management and welcomed ongoing discussions with the PSNI and An Garda Siochana in that regard. He referred to the budgetary aspect of the event in terms of the entry fee and queried if there was any increase in comparison to the previous year.

The Head of Culture clarified that the entry fee for the previous year event was £22.00 and had increased this year to £23.00. The Family Fun Run entry fee had also increased from £4.00 to £6.00 and the Team Relay event had no price increase.

The Head of Culture in response to Alderman Hussey, clarified that it was necessary to carry out a new procurement exercise and was not common practice to secure a multiple year contract.

The Committee

**Recommended that Council i) agrees for the procurement processes outlined within the report be approved in order to allow successful contractors to be engaged and commence work to meet the deadlines required for the event. ii) pre-approve the appointment of selected organisations or companies, subject to all the existing procurement processes of Council. Officers will report back with an update report and record in the register of decisions. Other smaller items will be procured by way of quotation request subject to existing policy and procedures. All other items listed are covered on current annual tenders.**

**BC11/18 Cultural Grant Aid Programme**

The Head of Culture presented the above report, details of which had been previously circulated to Members. The purpose of the report was



to secure Member approval for the allocation of funding for the following programmes:

- Cultural Venues for 2018/19
- Heritage Animation for 2017/18 and 2018/19
- Access Programme for 2017/18 and 2018/19
- Headline Events Funding for 2018/19.

Councillor Cooper thanked the Head of Culture for providing the detailed report and he expressed support of the recommendations as outlined. He said that it was important that all relevant groups be communicated with in relation to the funding programmes available. He also commented that some groups associated with the Heritage sector lacked the resources to assist in the completion of the funding applications and it was therefore important for Council officials to provide support and that capacity building was key in going forward.

The Committee

**Recommended**

**i) to approve the proposed award allocation outlined in the report for Cultural Venues including an increase in the overall 2018/19 Cultural Venue budget for Arts and Culture organisations from £142,000 to £158,103 subject to resources. This represents a potential total increase of £16,102.**

**ii) to approve the roll out of the proposed 2017/18 and 2018/19 Heritage Animation programme awards totalling £71,614.30 and to develop options to allocate the underspend to further support animation and visitor servicing within the heritage sector either directly or indirectly possibly with a capacity building programme.**

**iii) to approve the roll out of the proposed 2017/18 and 2018/19 Access Programme Awards**

**totalling £138,254 and should external funding be secured to extend this programme for further calls.**

**iv) to approve the proposed award allocation outlined in the report for Headline Events 17/18 programme awards totalling £206,000.**

**BC12/18 Public Art Rural Project**

The Head of Culture presented the above report details of which had been previously circulated to Members. The purpose of the report was to secure Member approval to proceed in principle to scope a major public art project with significant tourism potential and to submit an expression of interest under the current Rural Tourism Scheme, opened by the Northern Ireland Rural Development Scheme.

The Committee

**Recommended that Council approve in principle to proceed with scoping of this project and to submit an expression of interest to the current Rural Tourism Scheme**

**Open for Information**

**BC13/18 Christmas Period Business Engagement Promotion**

The above report provided Members with an update on progress of the Business Engagement Activity for Christmas 2018.

The Committee

**Recommended that Council notes the contents of the above report for information.**

**BC14/18 Rural Development Programme – Update and Latest Awards**

The purpose of the above report was to update Members on the Rural Development Programme 2014-2020 which included recent funding allocated and future calls under the Rural Business Investment Scheme and the Rural Basic Services Scheme.

The Committee

**Recommended that Council notes for information the above report.**

**BC15/18 Rural Development Programme – Broadband**

The purpose of the above report was to provide an update to Members on the current status of the Rural Broadband Scheme, under Rural Development Programme 2014-2020 and implications of wider Broadband policy and funding.

The Committee

**Recommended that Council notes for information the above report.**

**BC16/18 Peace IV Local Action Plan Update**

The purpose of the above report presented by the Head of Business was to update Members on the implementation of Council's Peace IV Local Action Plan.

Councillor McKnight commented that it was encouraging to see the various projects associated with the Peace IV Programme underway.

The Committee

**Recommended that Council notes for information the above report.**

**BC17/18 Business Boost Update**

The purpose of the above report was to provide a progress update on the Business Boost Programme.

Councillor McKnight commented that it was encouraging to note that the job creation target had been reached, since the launch of the programme in September 2017.

The Committee

**Recommended that Council notes for information the above report.**

**BC18/18 Events Update – Guildhall Craft Fair, Culture Night**

The purpose of the above report was to provide Members with an update on the outcome of the Guildhall Craft Fair and Culture Night 2017.

The Committee

**Recommended that Council notes for information the above report.**

**BC19/18 Update on Autism related Activity**

The purpose of the above report was to inform Members of the work to date and activity planned as part of the Access and Inclusion Project currently being delivered by Council with support from the Public Health Agency in relation to Autism. The report was in response to a notice of motion at Council in September 2017.

Councillor McKnight expressed delight with the contents of the update report. She congratulated those businesses that achieved the Autism Impact Award. She said that she looked forward in anticipation for all businesses and venues throughout the City and wider District to become autism friendly.

The Committee

**Recommended that Council notes the contents of the update report on Autism related activity.**

**The Meeting ended at 5.15pm.**

**The Meeting went into confidential business.**

This page is intentionally left blank

## Derry City and Strabane District Council

**Open Minutes of Environment and Regeneration Committee held in Council Chamber, Guildhall, Derry on Wednesday 17 January 2018 at 4.00pm**

---

**Present:- Councillor Dobbins (in the chair), Aldermen Bresland, Hussey, Ramsey and Warke, Councillors Campbell, Duffy, Hassan, Hastings, C Kelly, R McHugh, Reilly and Tierney.**

**Non-Member of Committee: Alderman Devenney.**

**In Attendance: Director of Environment and Regeneration (Mrs K Phillips), Head of Environment (Mr C Canning), Regeneration Manager Mr T Monaghan) and Committee Services Assistant (Ms N Meehan).**

---

**ER1/18      Notice and Summons for Meeting**

The Director of Environment and Regeneration read the Notice and Summons for the Meeting.

**ER2/18      Apologies**

There were no apologies for absence.

**ER3/18      Declarations of Members' Interests**

Councillor Hastings declared an interest in item 17 – Extension of the Provision of Haulage, Treatment, Recycling and Disposal of NWRWMG collected Local Authority Street Sweeping and Gully Waste as a member of the NWRWMG.

**Open for Decision**

**Chairperson's Business**

**ER4/18      New Year's Greetings**

The Chairperson wished Members, staff and members of the press a Happy New Year.

## **ER5/18 Refuse/Waste Collection**

The Chairperson commended staff from Council's Cleansing Section on their hard work and efforts in dealing with the waste collection during the Christmas holiday period, particularly given the many spells of inclement weather. She also acknowledged public patience in terms of the obstacles facing staff in carrying out their duties.

Councillor Reilly concurred with the sentiments expressed above.

Councillor Reilly expressed concern that the Department for Infrastructure (Roads) had not included Chapel Road Primary School in its gritting network which was causing tremendous difficulties for the school, students, parents and staff. He referred to difficulties experienced by parents in trying to gain entry into the School grounds from Chapel Road. He referred to a further concern for the school regarding the delivery of school meals which were not cooked on the site. He stated that the inclusion of Chapel Road on the Department's gritting programme should be assessed on aspects other than road usage.

The Director of Environment and Regeneration reminded Members that the issue of gritting had been raised in December when Members had proposed that Council write to the Permanent Secretary of DfI requesting a meeting with officials in relation to their gritting policy. She stated that a response was currently awaited in relation thereto however, a further letter could be sent in this regard if Members so wished.

Alderman Hussey also commended staff from Council's Cleansing Section on their hard work over the Christmas holiday period. He referred to concerns raised throughout the district, particularly in relation to the previous eighteen hours, regarding gritting and assumed that all Members had received complaints from constituents in relation thereto. He acknowledged that a Meeting had been sought with the Department to discuss the matter however, he requested that an urgent meeting be arranged with local Roads Service officials to discuss concerns which had arisen as they were responsible for the provision of this service. He did not have any issues with those Roads Service staff at the forefront of carrying out this task and commended them on the excellent service that they provide. He queried the composition and quantity per square metre of substance being used to



treat varying road conditions and enquired if the substance which was of a satisfactory standard to prove effective.

The Committee subsequently

- Recommended**
- (a) that Council write to the Department of Infrastructure (Roads) requesting that they support the school and parents' Campaign to have Chapel Road Primary School included in the Department North West gritting programme; and**
  - (b) that Council request an urgent meeting with officials from the Department for Infrastructure (Roads) local office regarding the criteria and procedures applied with regard to gritting and the supply of salt boxes.**

The Director of Environment and Regeneration enquire if, given the urgency of this issue, it would be feasible if Officers met with local officials to discuss the matter.

Alderman Hussey agreed that given the urgency of the situation Officers could arrange to meet with local officials. He requested however, that, if available, elected representatives be invited to attend.

Councillor Campbell concurred with previous speakers' comments. He stated that weather conditions the previous day were unique in that the warning issued from the Met Office had been changed from yellow to amber. He expressed concern that the three arterial routes into Creggan Estate had not been gritted as a result of which serious problems had arisen particularly at Southway. He referred to the need for all of these issues of concern to be addressed with local officials. He referred to the Triax Resilience Plan which had been put into effect by the local community in areas of Creggan which had not been gritted. He said he would welcome a meeting with local officials to discuss these issues.

The Chairperson pointed out that volunteers in other areas of the City had also taken action to tackle roads which had not been gritted by DfI Roads.

Alderman Ramsey acknowledged the work carried out by frontline staff particularly given the dangers they faced in performing their duties. He expressed concern at the number of blocked gullies reported on Victoria Road and suggested that a scoping exercise be carried out to establish the level of work involved in respect of maintaining gullies.

The Chairperson acknowledged the adverse effect the inclement weather had on areas where works were being carried out but expressed concern however at the large potholes which had been created which were presenting major problems for drivers.

Alderman Devenney stated that issues regarding gritting frequently arose during periods of inclement weather. He pointed out that gullies in rural areas were cleaned annually and he understood that gullies in the Strabane were cleaned more regularly than in the City.

#### **ER6/18      Newbuildings Recycling Centre**

Alderman Devenney sought an update in respect of the Newbuildings Recycling Centre. He stated that in this age of recycling it was necessary to improve this activity where possible. He suggested that there was potential to provide an excellent recycling facility in Newbuildings.

The Head of Environment referred to discussions which had taken place regarding the siting of a recycling facility at Newbuildings and said he hoped to present a report thereon to the February Meeting of the Committee.

Alderman Devenney referred to discussions he had with Officers regarding the provision of Christmas Lighting in Magheramason and Newbuildings.

In relation to the provision of Christmas lighting the Head of Environment advised that Officers were currently considering enhancements across the entire Council area however, this would be budget dependant.

Alderman Hussey requested that the Christmas tree and lighting in Castlederg be removed.

#### **ER7/18      Capital Projects Approval – Clooney Greenway – Lands Acquisition (GSP8/18)**

Councillor Reilly thanked the Chairperson for granting him the opportunity to raise the above matter which had been discussed at the January Meeting of the Governance and Strategic Planning Committee and which was of relevance to the business of this Committee. He referred to the relevant Minute which stated that Council were constantly meeting with representatives from the Department for Communities in an effort to secure funding for this and other Council projects. He expressed concern however, that by the following month the district rate would have been struck and was anxious to know the scope of the Department for Communities budget.

Councillor Reilly expressed serious concern that although two new schools had been built in the area funding had still not been secured from the Department in respect of the greenway which would provide safer travel for students. He suggested that Council arrange to meet with the Department prior to striking the district rate to discuss the matter. He also referred to a number of other projects in respect of which funding from the Department had still not been confirmed, particularly the Shirt Factory Sculpture. He referred to the need to put pressure on the Department to commit to both projects.

The Committee

**Recommended that Council make representations to the Department for Communities and seek a meeting with senior officials within the Department in an effort to secure funding for the Clooney Greenway and the Factory Girls Sculpture.**

The Director of Environment and Regeneration undertook to progress this request through the Permanent Secretary. She confirmed that Council regularly met with the officials from the Department for Communities to discuss funding and referred to a meeting which had taken place the previous week to discuss capital projects.

Councillor Hastings referred to the importance of the Strathfoyle Greenway albeit concerns regarding funding. He stated that the Steering Group met on a regular basis in an effort to progress the project and suggested that this be included in any discussions with the Department regarding funding.

**ER8/18      Priorities for Transport Infrastructure in Northern Ireland Seminar  
– 20 February 2018**

The Director of Environment and Regeneration referred to information which she had received regarding the "Priorities for Transport Infrastructure in Northern Ireland" Seminar to be held in Belfast on Friday 20 February, 2018, which she undertook to have emailed to Members. She suggested that any Member wishing to attend the Seminar should submit their name to the Members Services Officer.

**ER9/18      Confirmation of the Open Minutes of the Environment and  
Regeneration Committee held on Wednesday 6 December 2017**

Minutes of the Environment and Regeneration Committee held on 6 December 2017 (ER255/17-ER272/17) were confirmed and signed by the Chairperson as correct.

**Matters Arising**

**ER10/18      Closure of Ulster Bank Branches (ER262/17)**

In response to a query from Alderman Hussey, the Director of Environment and Regeneration advised that the Director of Business and Culture had undertaken to write to Ulsterbank Headquarters and undertook to ascertain if a response had yet been received in relation thereto.

Alderman Hussey expressed serious concern at the delay in receiving a response from Ulsterbank to Council's request to meet to discuss their proposed closures and the impact thereof particularly on rural communities. He said Council must express its extreme disappointment at the Bank's apparent lack of responsibility and regard towards elected representatives regarding the closure of its banks in this Council area.

**ER11/18      Deputation – Eunomia (Ref ER258/17)**

Councillor Duffy referred to the recommendation contained in the above Minute that representatives from DAERA be invited to address a future Meeting of the Committee and sought an update in relation thereto.

The Head of Environment confirmed that an invitation had been sent to Owen Little from DAERA to address a future Meeting of Committee on the Zero Waste Circular Economy Strategy.

Councillor Duffy referred to a proposal to establish a Working Group which would include Council Officers, elected representatives, members of Zero Waste North West and Owen Little from DAERA and requested that Officers report back to a future meeting in terms of progress in relation thereto.

The Director of Environment and Regeneration advised that this project was contained within the Strategic Growth Plan and the arrangements for implementing the Plan were currently being considered. She undertook to consider this in conjunction with the arrangements and ensure it was progressed accordingly and keep Members updated in relation thereto,

**ER12/18 Adoption of a Circular Economy/Zero Waste Strategy for Derry City and Strabane District Council (Ref ER264/17)**

Alderman Hussey referred communications he had received from Zero Waste North West who were hoping to progress this in conjunction with Council. He requested that Officers investigate such an approach with regard to Council's Zero Waste Policy.

**ER13/18 Street Naming and Property Numbering – Development of 6 New Dwellings at Clooney Road, Derry (Ref ER266/17)**

Councillor Reilly expressed serious concern at the lack of preparation and provision by DfI Roads in respect of a number of new housing developments along the Clooney Road/Limavady Road and the opening of both the new Ebrington Primary School and Foyle College which were both located in this area. He referred to the obvious increase in traffic and pedestrians arising therefrom and the subsequent impact on roadways/pathways in the area. He referred to the need for these schools to be treated similar to other schools in the City in terms of the provision of signage in respect of speed limits. He said it was also necessary to ensure that drivers were aware of the increasing numbers of pedestrians using the roadways as a result of the new housing developments and the opening of the two new schools.

Councillor Reilly suggested that Council contact DfI Roads requesting the provision of adequate safety measures along this stretch of roadway to meet current demand.

**ER14/18 Proposed Scoping of Regeneration Masterplan for the Former Faughan Valley High School**

The Regeneration Manager presented the above report a copy of which had previously been circulated. He advised that the purpose of the report was to seek Members approval to undertake a regeneration masterplan for the former Faughanview Valley High School and to outline proposed next steps.

The Regeneration Manager stated that the Education Authority had indicated that they were keen to place this on the market if a valuable proposal was not established. Communications were ongoing with the Education Authority in relation thereto. He stated that Officers had also discussed possible end uses with other local authority bodies. He advised that a report updating Members on the situation would be presented to a future Meeting of the Committee.

Councillor Reilly thanked the Regeneration Manager for his report and agreed with the proposed way forward in terms of developing the site and involving stakeholders. He requested that in relation to other masterplan work, elected representatives be granted an opportunity to become involved in the process.

Alderman Ramsey welcomed the work carried out by Officers and acknowledged the budgetary constraints involved. He stated that this was formerly a derelict site and the local community association welcomed this project. He stated that Alderman McClintock had requested that her thanks be recorded on behalf of the local community association.

The Committee

**Recommended that Members support the progression of a regeneration masterplan for the former Faughan Valley High School and to approve a maximum budget of £15k.**

**Open for Information**

**ER15/18 Applications Processed Under Building Regulation (NI)**

The Head of Environment presented the above report a copy of which had previously been circulated. He pointed out that the purpose of the report was to advise Members of Applications processed under Building Regulations (NI) between 1 November 2017 and 30 November 2017.

Members noted the content of the report.

**ER16/18 Update on the Joint Local and Central Government Sub Working Group on Fly Tipping**

The Head of Environment presented the above report a copy of which had previously been circulated. He advised that the purpose of the report was to update Members on the establishment of a Fly Tipping Sub Working Group under the Joint Local and Central Government Working Group to consider and agree protocols with regard to incidents of Indiscriminate Dumping on a regional/local basis.

Members noted the content of the report.

**ER17/18 Northern Ireland Local Authority Collected Municipal Waste Statistics**

The Head of Environment presented the above report a copy of which had previously been circulated. He advised that the purpose of the report was to update Members on the Local Authority Collected Municipal Waste Management Statistics for the 2016/17 period and the Northern Ireland Landfill Allowance Scheme data for the same period.

Members noted the content of the report.

**ER18/18 Proposed Disabled Parking Bays**

The Director of Environment and Regeneration presented the above report a copy of which had previously been circulated. She pointed out that the purpose of the report was to advise Members of correspondence dated 21 December 2017 from Transport NI, Network Development Section, regarding proposed disabled parking bays throughout the district.

Members noted the content of the report.

**ER19/18 War Memorials (Ref BC242/17)**

Alderman Hussey referred to the above item which had been discussed at the December Meeting of the Business and Culture Committee. He suggested that this function fell within the remit of the Environment and Regeneration Directorate and as such sought an update on the Department's plans for maintaining War Memorials in terms of cleaning and restoration works.

The Director of Environment and Regeneration advised that a report on the matter would be submitted to a future Meeting of Committee. She advised that general maintenance works were currently and would continue to be carried out. She advised however that issues in relation to restoration works would be progressed through the Working Group.

The Meeting terminated at 4.45 pm

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Date



## Derry City and Strabane District Council

**Open Minutes of Health and Community Committee of Derry City and Strabane District Council held in the Council Chamber, Guildhall, Derry on Thursday 18 January 2018 at 4.00pm.**

---

**Present: - Alderman Drew Thompson (Chairperson); Aldermen R Hamilton and McClintock, Councillors Campbell, Carlin, Cusack, Duffy, Gallagher, Gardiner, Hastings, Jackson, McGinley, R McHugh and Tierney.**

**Non-Members of Committee; Alderman Hussey, Councillors Donnelly and P Kelly.**

**In Attendance: - Director of Health and Community (Mrs K McFarland), Head of Community Development and Leisure (Mr B O'Hagan), Head of Health and Community Wellbeing (Mr S Donaghy), PA to Health and Community Director (Mrs L Shields) and Committee Services Assistant (Mrs T Johnstone).**

---

### **HC01/18 Notice and Summons for Meeting**

The Director of Health and Community read the Notice and Summons for the Meeting.

### **HC02/18 Members Attendance and Apologies**

The Director of Health and Community recorded Members attendance. There were no apologies.

### **HC03/18 Declarations of Members' Interests**

Alderman R Hamilton declared an interest in the following agenda item:

- Agenda item 19 – Licensing Activity from 1 October 2017 – 31 December 2017.

Councillor Carlin declared an interest in the following agenda item:

- Agenda item 8 – Gating Order for John Wesley Street/Castle Street Strabane.

### **Open for Decision**

**HC04/18 Chairperson's Business**

There was no Chairperson's Business

**HC05/18 Confirmation of the Open Minutes of the Health and Community Committee held on Thursday 7 December 2017**

The open Minutes of the Meeting held on 7 December 2017 (HC250/17 –HC263/17) were confirmed and signed by the Chairperson as correct.

**Matters Arising**

There were no matters arising.

**HC06/18 Six Monthly Progress Report – Health and Community Directorate Delivery Plan**

The Director of Health and Community presented Members with the above report, a copy of which had been previously circulated. The purpose of the report was to advise and seek Members' comment in relation to progress against the Health and Community Directorate Delivery Plan for 2017/18.

Councillor Hastings stated that while he welcomed the progress made with regard to the Community Centres Investment Programme, there were other communities of a similar nature to those contained within the Service Plan which should be considered for inclusion within the next delivery plan.

The Head of Community Development and Leisure stated that this matter had been alluded to at the community centre review meeting and will be included in the Community Planning process for each of the DEA's and also next years' Service Plan.

The Committee

**Recommended that Members note the contents of the six monthly progress report.**

**HC07/18 Gating Order for John Wesley Street – Castle Street Strabane**

The Head of Community Development and Leisure presented the above report, which had been previously circulated to Members. The purpose

of the report was to seek Members' approval for a Gating Order for John Wesley Street/Castle Street, Strabane.

Councillor Carlin stated that she endorsed the recommendation for the installation of the gates and the area had been troubled by anti-social behaviour and vandalism of business premises. She added that the gates would hopefully remedy the ongoing problem in Strabane Town.

Councillor Cusack stated that it was unfortunate that gates were installed in certain areas within the City and District. She reported that in areas where gates had been installed, there had been a lack of knowledge of who was responsible for the opening and closing of the gates and issues such as clearing of rubbish around gated areas. She emphasised that residents and business owners need to be made aware of their responsibility during the installation process and suggested that a programme be implemented to provide the relevant information.

Councillor Gallagher stated that the area at Castle Street and John Wesley Street was used as a through passage and that the public should be informed of the opening and closing times of the gates. He further stated that the young people involved in anti-social behaviour in that area may move to another part of the town and suggested the implementation of a programme of engagement to prevent further incidents of anti-social behaviour.

Councillor P Kelly welcomed the recommendation and stated that businesses in the area would be quite happy to take responsibility for the opening and closing of the gates.

The Committee

**Recommended that (i) Members approve the Gating Order to enable gates to be installed at Castle Street and John Wesley Street, Strabane and (ii) Information be made available to business owners and residents highlighting responsibility and opening times of the gates.**

**HC08/18 Allergen Compliance Initiative**

The Head of Health and Community Wellbeing presented the above report, previously circulated to Members. The purpose of the report

was to inform Members about the Allergen Compliance Initiative being carried out by Environmental Health Officers (EHO's) in Northern Ireland.

Councillor Duffy welcomed the implementation of the initiative and stated that anyone involved in working with food allergens were aware of the dire consequences that could happen as a result of an allergic reaction.

Councillor Hastings stated that the SDLP fully supported the initiative. He referred to Council's Food Hygiene Rating and enquired if there was assistance available for business owners who had received a Level 3 rating but wished to raise the standard. He further enquired if a business with a Level 3 rating was compliant with the standards set out by the Food Standards Agency.

In response, the Head of Health and Community Wellbeing stated that Level 5 was the best rating that could be achieved within the scheme and that Level 3 was a relatively good standard. He further stated that after an inspection had been carried out, a schedule of works clearly outlines the steps required for a business to improve their standards and that support from Council was provided. He added that Level 3 was a satisfactory standard but if a business wished to improve, Council would be happy to advise them.

The Chair stated that there were a number of reasons why a business may receive a low rating such as incomplete paperwork. He added that once a business had received a report on their rating they should contact the Officer responsible for carrying out the inspection to receive more detailed information.

In response to Alderman R Hamilton's query, the Head of Health and Community Wellbeing stated that kitchens within schools and colleges were also included in the initiative.

The Committee

**Recommended that Members note and support the work of the Food Control Service in the introduction and implementation of the Allergen Compliance Initiative.**

Councillor R McHugh entered the Chamber at this point in the meeting.

**HC09/18 Calorie Wise Award Scheme**

The Head of Health and Community Wellbeing presented the above report, which had been previously circulated to Members. The purpose of the report was to inform Members on the launch of the Calorie Wise Award Scheme in Northern Ireland.

Councillor Duffy welcomed the report and stated that Sinn Fein supported anything that raised awareness on calorie intake.

Councillor Gallagher stated that the scheme should be extended to Members in order to help them make more informed choices.

The Committee

**Recommended that Members note and support the work of the Food Control Service in the introduction and implementation of the Calorie Wise Award Scheme.**

**HC10/18 Appointment of an Additional Public Analyst to the Previously Approved List of Public Analysts**

The Head of Health and Community Wellbeing presented the above report, which had been previously circulated to Members. The report was to update Members on the appointment of an additional Public Analyst to the list of Public Analysts previously approved by Council in June 2016 and to seek Council approval for the newly appointed person.

The Committee

**Recommended that Council recommends that those listed in the report are appointed as Public Analysts to the Council under Article 27 (1) of the Food Safety (NI) Order 1991.**

**HC11/18 The Roads Miscellaneous Provisions Act (NI) 2010 – Prohibition or Restriction of Use of Public Roads for Special Events**

The Head of Health and Community Wellbeing presented the above report, which had been previously circulated to Members. The purpose of the report was to seek Members' approval in relation to fees, delegated powers and administration process for the restriction or closing of roads.

Councillor Gardiner entered the Chamber at this point in the meeting.

Alderman McClintock referred to the fees element of the report, particularly the cost of advertising in local newspapers. She enquired if this cost could be avoided as there was a decline in the number of people who bought newspapers. She further enquired if the Act extended to Council run events.

In response, the Head of Health and Community Wellbeing stated that there was a requirement to publish a notification in the local press and that the Act did extend to Council run events.

Councillor McGinley thanked Officers for the report. He referred to the recommendation regarding costs and alluded to the comments made by Alderman McClintock. He proposed that in relation to the imposition of advertising, administration and street cleansing costs on community, voluntary and non-profit groups that these fees should be waived.

Councillor Tierney stated that he supported the principle of the proposal. However, he expressed his concern at the practicalities and how it would be implemented. He enquired how events between community groups and larger organisations would be differentiated and who would police the legislation.

Alderman McClintock suggested that a report be brought to a future committee meeting outlining the details of how this could be implemented.

Councillor McGinley agreed that a report to clarify the process would be useful. However, Elected Representatives were aware of events taking place in their localities and should encourage groups to submit an 11/1 application through the Parades Commission as this would make them exempt from the Roads Miscellaneous Provisions Act and any associated costs.

In response to a query by Councillor R McHugh, the Head of Community Health and Wellbeing reported that the legislation did not apply to car parks, only public roads. He stated that in terms of the Parades Commission, the majority of events would have previously submitted an 11/1 application. He added that a for information update report on processes would be provided for clarification.

Councillor Gallagher suggested that the legislation should be waived for the community sector, however Council should not engage in the policing of the regulations.

Councillor McGinley stated that Council had delegated powers to administer the legislation particularly if officers were concerned about a particular application for an event which would come to Council for examination.

In response, the Head of Health and Community Wellbeing stated that if officers had objections to an application, it would be dealt with in accordance with the hearing procedure within Council.

Councillor McGinley Proposed, Seconded by Alderman McClintock

**That The fee associated with the advertising and administration costs imposed by Council on Voluntary, Community and non-profit groups be waived.**

After voting by a show of hands, the result was unanimous.

The Director of Health and Community stated that officers would liaise with event organisers to clarify the points raised and a report would be brought to a future committee meeting.

In response to a query by Alderman Hussey regarding the 11/1 application process, the Head of Health and Wellbeing confirmed that any application submitted to the Parades Commission negated the necessity of applying through Council.

The Committee

**Recommended that (i) Members note the commencement date of 4 September 2017 relating to the Special Events on**

**Roads requirements introduced by the Roads (Miscellaneous Provisions) Act (NI) 2010 (ii) advertising and administration costs be waived for voluntary, community and non-profit groups and (iii) a for information update report on processes to be provided for clarification.**

**HC12/18 Draft Interagency Protocols in Supporting the Search Process for a Missing Person in the River Foyle**

The Head of Health and Community Wellbeing presented the above report, which had been previously circulated to Members. The purpose of the report was to update Members on the draft Interagency Protocols in supporting the search process for missing persons in the River Foyle and seek Members' approval for Council to sign up to the Interagency Protocols.

Alderman McClintock welcomed the draft protocols. However, she stated that it was unfortunate that the Derry City Council area had experience in this field. She stated that it was essential that roles and responsibilities were clearly defined to ensure the safety of all involved in a search and recovery operation. She welcomed that Council was aware of the misuse of social media when a recovery operation was in progress and that it was important that the protocols were adhered to.

Councillor Jackson echoed the comments made by Alderman McClintock and stated that it was tragic whenever there was a recovery operation in place in the river. He stated that Sinn Fein wished to pay tribute to everyone who played a role in the recovery process. He added that every crisis situation was unique and it was important that these protocols were in place to ensure that the process was co-ordinated, efficient but most importantly, safe. He referred to the list of key partners contained within the report and stated that Garda Síochána and the Health Service Executive (HSE) had been omitted from the contract of commitment, although they had been actively mentioned throughout the report. He asked that both organisations be included in the contract of commitment.

In response, the Head of Health and Community Wellbeing stated that the protocol was a draft document and he would pass on any suggested amendments to the working group.



Councillor Tierney welcomed the draft protocols for supporting the search process for missing persons in the River Foyle. He stated that he was aware of how daunting it was to be involved in any recovery search and that the implementation of these protocols meant that there were much wider issues involved. He then enquired who the key agencies were as contained within the report.

In response the Head of Health and Community Wellbeing stated that in relation to the rescue operations the lead agencies would be the PSNI and NIFRS and that they would be assisted by voluntary sector organisations such as Foyle Search and Rescue.

Councillor Carlin referred to the protocols being activated within a thirty mile radius in Derry City and asked that consideration be given to extend this to the Mourne and Derg River as they were all linked to the Foyle Basin. She added that the CCI and FSR were city centric, however there were similar organisations in the Strabane area. She then referred to previous search operations where there had been a lack of co-ordination and organisation between the agencies involved.

Councillor Carlin informed Members that there were currently searches ongoing for a person who had recently entered the water and extended her support to all who were involved in the search.

The Head of Health and Community Wellbeing stated that he would pass the recommendations on to the working group for consideration. He added that the protocols were introduced following discussions with those agencies involved in a community response following a number of incidents in the City centre.

Alderman Hussey agreed with the comments made by Councillor Carlin and suggested that the protocol included the Foyle River system and the Strabane area.

The Chair explained that the protocol had been drafted in response to incidents that had occurred where there had been a lack of co-ordination and organisations in search operations.

The Committee

**Recommended that (i) that Garda Síochána and HSE are included in the Contract of**

**Commitment and (ii) Rivers Mourn and Derg which link into the Foyle Basin to be included in the protocols.**

**HC13/18 Strategic Leisure Stakeholder and Community Engagement**

The Director of Health and Community presented the above report, which had been previously circulated to Members. The purpose of the report was to inform Members and seek Members' comments on the proposed stakeholder and community consultation/engagement process and marketing plan.

Councillor R McHugh endorsed the recommendation. He referred to the consultation process where engagement with stakeholders and residents would be an ongoing process and asked if there were specific details available and also dates for the consultation meetings.

In response, the Director of Health and Community stated that there were a range of consultation events and activities scheduled to take place for stakeholders and residents. A collated information timeline would then be updated through the design development process.

Councillor R McHugh stated that he wished to discuss a matter regarding Mitchell Park in Castlederg. He stated that funding had been made available for the pitches at Mitchell Park to address ongoing issues. However, there has been very little progress made and asked for an update on the matter.

The Head of Community Development and Leisure stated that work at Mitchell Park had been transferred to the Environment and Regeneration Directorate. He stated that he would provide an update on progress and timescales on completion of works at Mitchell Park.

Councillor Gardiner referred to opening hours at Riversdale Leisure Centre in Strabane. She enquired if the opening times would be matched to those at Foyle Arena.

In response, the Head of Community Development and Leisure reported that it was dependent on the forthcoming rates estimates process. He stated that a proposal was contained within the estimates for the opening hours at Riversdale Leisure Centre and if it was successful the Policy and Pricing Working Group would begin

implementation of the revised opening hours. He stated that he would provide an update on the timescales involved and that the engagements with staff and trade unions.

The Committee

**Recommended**            **that (i) a report is provided outlining details of the consultation events (ii) officers to liaise with the Environment and Regeneration Directorate regarding work on the pitches at Mitchell Park (iii) a report is provided outlining the implementation of extended opening hours at Riversdale Leisure Centre.**

#### **HC14/18      Motion on Recent Increase in Shootings in Derry**

The Director of Health and Community presented the above report, which had been previously circulated to Members. The purpose of the report was to seek Members' approval for the establishment of and nominations to a dedicated cross party elected member working group to take forward the implementation of the motion.

Councillor Jackson was nominated by Councillor Campbell.  
Alderman Thompson was nominated by Alderman McClintock.  
Councillor Tierney was nominated by Councillor Hastings.  
Alderman M Hamilton was nominated by Alderman R Hamilton.

The Committee

**Recommended**            **that Councillors Jackson and Tierney and Aldermen Thompson and M Hamilton be nominated onto the cross party working group.**

Open for Information

#### **HC15/18      Good Relations Audit and Strategy 2018-21**

The Head of Community Development and Leisure presented the above report for information, previously circulated to Members. The purpose of the report was to inform Members of the current process to develop a new Good Relations Audit and Strategy 2018-21.

The Committee

**Recommended that Members note the contents of the report.**

**HC16/18 PEACE IV One Community Programme Update**

The Head of Community Development and Leisure presented the above report for information, previously circulated to Members. The purpose of the report was to update Members on the PEACE IV One Community Programme and that the aim of the Programme is to embed Good Relations within the eight Local Community Growth Plans.

The Committee

**Recommended that Members note the contents of the report.**

**HC17/18 Consultation on the Draft Jam and Similar Products Regulations (NI) 2018**

The Head of Health and Community Wellbeing presented the above report for information, previously circulated to Members. The purpose of the report was to inform Members about the Consultation on the Draft Jam and Similar Products Regulations (NI) 2018.

The Committee

**Recommended that Members note the contents of the report.**

**HC18/18 Licensing Activity from 1 October 2017 – 31 December 2017**

The Head of Health and Community Wellbeing presented the above report for information, previously circulated to Members. The purpose of the report was to inform Members of Licence Applications recently granted under delegated authority for the period 1 October 2017 – 31 December 2017.

The Committee

**Recommended that Members note the contents of the report.**

**HC19/18 Safety Advisory Group Activity from 1 October 2017 – 31 December 2017**

The Head of Health and Community Wellbeing presented the above report for information, previously circulated to Members. The purpose of the report was to inform Members of Safety Advisory Group Activity for the period 1 October 2017 – 31 December 2017.

The Committee

**Recommended that Members note the contents of the report.**

**HC20/18 Correspondence**

The Director of Health and Community presented the above report for information, previously circulated to Members regarding correspondence received by Council.

The Committee

**Recommended that Members note the contents of the report.**

**HC21/18 Consultation List**

The Director of Health and Community presented the above report for information, previously circulated to Members regarding consultation papers received by Council.

The Committee

**Recommended that Members note the contents of the report.**

At this point in the meeting, Councillor Carlin Declared an Interest in Agenda Item 19 – Licensing Activity from 1 October 2017 – 31 December 2017.

The Meeting then went into Confidential Business.

The Meeting terminated at 5.05pm

**Chairperson:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **Sealing List January 2018**

### Documents Sealed 21<sup>st</sup> December 2017

Contract in duplicate:- Belfast City Council In Partnership With Derry City and Strabane District Council with Enterprise Northern Ireland Limited relating to the Delivery of a City Start-up Programme.

### Documents Sealed 25<sup>th</sup> January 2018

#### Grants of Right of Burial in Ballyoan Cemetery

Mrs Corinne Craig, 28 Ardlough Road, BT47 5SP  
Mr Norman Sheppard, 13 Caw Close, BT47 6PD  
Mr Tony McLaughlin, 37 Rossmore, Derry, BT47 5RS  
Mr Victor Thomas, 21 Rushcroft Park, Derry, BT47 5WE  
Mrs Catherine Fagan, 21 Fortwilliam Terrace, Derry, BT48 8DG

#### Grants of Right of Burial in City Cemetery

Mrs Geraldine Kelley, 13 Aberfoyle Crescent South, BT48 7PF  
Ms Rhona Toland, 11 Joseph Place, Derry, BT48 6LH  
Ms Mairead Robinson, 17 Gartan Square, Derry, BT48 9JB  
Mrs Lilian McGilloway, 49 Liscloon Drive, Derry, BT48 8HT  
Mrs Donna Robinson, 6 Old Mill Court, Letterkenny Road, Derry, BT48 9XG  
Mr Danny Harrigan, 51 Liscloon Drive, Derry, BT48 8HT  
Mrs Marie Dunne, 14 Lisowen Green, Bunrana, County Donegal  
Ms Shauna McCartney, 51 Mount Vernon, Derry, BT48 8AG  
Mrs Loretta Latimer, 8 Ewing Street, Derry, BT48 6TE  
Mrs Susan Traynor, 8 Dunkeld Avenue, Derry, BT48 8DJ  
Mr Michael Toland, 25 Sheriff's Road, Derry, BT48 0JS  
Mrs Mary Hamilton, 15 Gleneagles, Derry, BT48 7TF  
Mr James Lynch, 34 Grainan Drive, Derry, BT48 7TY  
Mrs Sarah Harrigan, 60 Westway, Derry, BT48 9AP  
Mr Michael McGlinchey, 4 Melmount Park, Strabane, County Tyrone  
Mr Sean Concannon, 28 Jacqueline Way, Derry, BT48 9PQ  
Mrs Kathleen Doherty, 101 Lisfannon Park, Derry, BT48 9DU  
Mrs Teresa Curran, 49 Moyola Drive, Derry, BT48 7UB  
Mrs Ursula Doherty, 88 Duncreggan Road, Derry, BT48 8TA  
Mrs Ann-Marie Wilson, 9 Templetown Park, Derry, BT47 6TZ  
Mr Stephen McCrudden, 11 Thistlewood Park, Derry, BT48 0NP

This page is intentionally left blank